



# Inner South Community Committee

Beeston & Holbeck, Hunslet & Riverside, Middleton Park

**Meeting to be held in Leeds Urban Bike Park, LS10 3TN**

Wednesday, 12th June, 2019 at 7.00 pm


**Councillors:**

G Almas - Beeston and Holbeck;  
A Gabriel - Beeston and Holbeck;  
A Scopes - Beeston and Holbeck;

M Iqbal - Hunslet and Riverside;  
E Nash - Hunslet and Riverside;  
P Wray - Hunslet and Riverside;

J Blake - Middleton Park;  
K Groves - Middleton Park;  
P Truswell - Middleton Park;





**Agenda compiled by:** Harriet Speight  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR Tel 37 89954

**South East Area Leader:** Martin Dean Tel: 39 51652

*Images on cover from left to right:  
Beeston & Holbeck - Holbeck Engine Shed; Millennium Gardens  
Hunslet & Riverside - Thwaite Mills canal side; Bridgewater Place  
Middleton Park – Middleton Railway; South Leeds Academy*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>MINUTES</b></p> <p>To approve the minutes from the meeting held 6<sup>th</sup> March 2019 as a correct record.</p>	1 - 6
7			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p><b>HIGHWAYS UPDATE</b></p> <p>To consider the report of the Area Leader introducing a verbal update on LCC Highways and traffic management related matters in the Inner South Community Committee Area.</p>	7 - 8
9			<p><b>LEEDS HEALTH AND CARE PLAN - CONTINUING THE CONVERSATION</b></p> <p>To consider the report of the Chief Officer Health Partnerships providing an update on the progress made in actions contained within the Leeds Health and Care Plan following the previous engagement with the Committees in autumn 2017.</p>	9 - 32

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10			<p><b>COMMUNITY COMMITTEE APPOINTMENTS 2019/2020</b></p> <p>To consider a report from the City Solicitor which invites the Community Committee to consider and determine appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.</p>	33 - 42
11			<p><b>COMMUNITY COMMITTEE NOMINATIONS TO HOUSING ADVISORY PANELS</b></p> <p>To consider a report from the Chief Officer (Housing Management) requesting nominations from the Inner South Community Committee to the Inner South Housing Advisory Panel (HAP).</p>	43 - 48
12			<p><b>INNER SOUTH COMMUNITY COMMITTEE - SUB GROUP NOMINATIONS REPORT</b></p> <p>To consider the report of the Area Leader seeking nomination to each of the Inner South Community Committee Sub Groups for 2019/20.</p>	49 - 50
13			<p><b>INNER SOUTH COMMUNITY COMMITTEE - FINANCE REPORT</b></p> <p>To consider the report of the Area Leader setting out the delegated budget position for the Community Committee and inviting Members to consider the wellbeing applications submitted.</p>	51 - 74
14			<p><b>INNER SOUTH COMMUNITY COMMITTEE - FORWARD PLAN 2019/20</b></p> <p>To consider the report of the Area Leader introducing the Inner South Community Committee Forward Plan for 2019/20. The report details the Community Committee meeting dates and sets out workshop themes, as well as providing an update on engagement with the local communities.</p>	75 - 82

Item No	Ward/Equal Opportunities	Item Not Open		Page No
15			<p><b>INNER SOUTH COMMUNITY COMMITTEE - UPDATE REPORT</b></p> <p>To consider the report of the Area Leader providing a summary of work which the Communities Team are engaged in that is not covered elsewhere on this agenda.</p>	83 - 104
16			<p><b>TIME, DATE AND VENUE OF NEXT MEETING</b></p> <p>The next meeting will take place at 7pm on 4<sup>th</sup> September 2019, at the Holbeck, Jenkinson Lawn, LS11 9QX.</p> <p><b>MAP OF VENUE</b></p> <p><b>THIRD PARTY RECORDING</b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul>	105 - 106

## INNER SOUTH COMMUNITY COMMITTEE

WEDNESDAY, 6TH MARCH, 2019

**PRESENT:** Councillor A Gabriel in the Chair

Councillors G Almas, J Blake, K Groves,  
E Nash, A Scopes, P Truswell and P Wray

### **40 Appeals Against Refusal of Inspection of Documents**

There were no appeals.

### **41 Exempt Information - Possible Exclusion of the Press and Public**

There were no exempt items.

### **42 Late Items**

There were no late items.

### **43 Declaration of Disclosable Pecuniary and Other Interests**

There were no declarations of disclosable pecuniary interests.

### **44 Apologies for Absence**

Apologies were received from Councillor M Iqbal.

### **45 Minutes**

The minutes of the meeting held on 28<sup>th</sup> November 2018 were approved as a correct record.

### **46 Open Forum**

A member of the public in attendance drew Members attention to some vehicles regularly parked on yellow lines on Domestic Street, Holbeck, and on Jack Lane, Hunslet. These issues had been reported to the relevant Highways team, however Members heard that no action had been taken to remove the vehicles. The Chair requested the member of the public to provide further detail outside of the meeting.

### **47 Children Looked After**

The Area Leader submitted a report that introduced a verbal update from the Children Looked After Service regarding the number and composition of Children Looked After in the Inner South.

The following were in attendance:

- Ruth Terry, Head of Children's Social Work
- Jon Nevill, Service Delivery Manager, Children and Families

The Service Delivery Manager provided Members with a PowerPoint presentation with further detail around the number of children who are currently looked after in the LS10/LS11 area, and the number of children looked after who originate from the area.

Members discussed a number of matters, including:

- Members queried the high numbers for the area, and were informed that historically a large proportion of Foster Carers live in South Leeds. Additionally, there are a number of extended family placements in the area.
- Members commented on the wide-spread of locations across the country where children are placed, and were informed that this is largely due to placements with extended family members living in other parts of the country, rather than external residential placements.
- There were some concerns expressed around the transition to becoming care leavers, and particularly the impact of the roll-out of Universal Credit. Members were assured that payments for care leavers have been subsidised where there has been a delay in Universal Credit payments.
- There were some concerns around the disengagement of academies in the Cluster Partnerships in South Leeds, and the impact this may have on early identification of families who require support. Members suggested that some further work is required in this area.
- The need for more cultural mapping and recruitment of BME foster carers in South Leeds.
- Members expressed concerns regarding the number of children looked after who attend alternative provision to main stream schooling following exclusion.

**RESOLVED** – That the contents of the presentation, along with Members comments, be noted.

#### **48 Leeds Anti-Social Behaviour Team Review**

The Leeds Antisocial Behaviour Team submitted a report that introduced an update report on the Citywide LASBT Review in the Inner South Community Committee Area.

Patrick Bird, Anti-Social Behaviour Team Manager for South Leeds, was in attendance and introduced the report.

Members discussed a number of matters, including:



- Members commented that an individual report for the Inner South would have been more useful than the generic report, to provide Members with a clearer context of issues and take-up / success of mediation.
- Members queried whether staffing levels would change as part of the review, and were informed that staffing levels were set in 2010 and therefore required attention.
- Members expressed frustrations with the lack of partnership between LASBT and housing colleagues, which they hoped would be resolved through the triage system proposed.
- There were suggestions for a more prominent social media presence, including CCTV footage of activity which attracts attention when used by other local authorities. Members also commented that some offences required re-naming to reflect the seriousness of the act, such as fly tipping, which was felt to have more impact if referred to as environmental crime.

**RESOLVED** – That the contents of the report along with members comment, be noted.

*Councillor P Wray left the meeting at 6:25pm during discussion of this item.*

#### **49 Dates, Times and Venues of Community Committee Meetings 2019/2020**

The City Solicitor submitted a report requesting Members to give consideration to the proposed Community Committee meeting schedule for the 2019/2020 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

Members were advised of the following dates and times for consideration:

- 7.00pm, 12th June 2019
- 5.30pm, 4th Sept 2019
- 2.00pm, 27th Nov 2019
- 5.30pm, 4th Mar 2020

**RESOLVED** – That the dates in the draft meeting schedule for 2019/20 set out above be agreed, subject to further discussion between Members about the timings of the meetings.

#### **50 Inner South Community Committee Delegated Budget**

The Area Leader submitted a report which presented the delegated budget position for the Community Committee.

The report set out the following:

- Details of the Wellbeing Budget position
- An update on both the revenue and youth activities fund elements of the Wellbeing budget

Draft minutes to be approved at the meeting  
to be held on 12<sup>th</sup> June 2019

- Details of revenue projects agreed to date
- Details of Youth Activities Fund agreed to date
- Details of Capital Budget agreed to date
- Details of Small Grants projects agreed to date
- Details of Community Infrastructure Levy Budget position
- Details of project proposal for consideration and approval
- Details of the projects approved via Delegated Decision

In relation to the allocation of the Community Infrastructure Levy (CIL), Members requested an additional private meeting to be arranged to agree on a way forward for allocating funds within each ward.

Members were asked to consider an application for £2,805.60 in total (£2,000 Beeston & Holbeck, £805.60 Hunslet & Riverside) of Wellbeing funding. The application was submitted by Slung Low, who was in attendance, and informed Members that the application was for a family-friendly festival called 'How to... Adventure!' which would take place at the Holbeck on Sunday 12th May, 2019, providing various creative workshops throughout the day. Members approved the application.

**RESOLVED -**

- a) That the contents of the report be noted;
- b) That the revenue projects already agreed as listed be noted;
- c) That the Youth Activities fund projects already agreed as listed be noted;
- d) That the capital budgets already agreed as listed be agreed;
- e) That the Small Grants projects already agreed as listed be noted;
- f) That the CIL Neighbourhood Fund Balance as listed be noted;
- g) That the Wellbeing application set out be agreed;
- h) That the projects approved via Delegated Decision be noted.

**51 Inner South Community Committee Update Report**

The Area Leader submitted a report which provided a summary of the work undertaken by the Communities Team based on the priorities identified by the Inner South Community Committee.

The following was appended to the report:

- Facebook engagement update
- Inner South Community Committee Newsletter, Children and Young People's Activity Edition

The Localities Officer introduced the report, highlighting some of the key developments following the previous meeting of the Committee.

Councillor Scopes provided Members with an update in relation to the Inner South Youth Summit, which took place on 21st January 2019. Councillor

Scopes was pleased with the turnout from various community groups, and was keen to work closely with groups in attendance in future projects.

Councillor Groves expressed some concerns regarding the Employment & Skills Ward Data April – Sept 2018 as set out in the report, and informed the Committee that she would contact the relevant Executive Member for further clarity on the position.

*The meeting ended at 19:35pm.*

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**Report of: The Area Leader**

**Report to: Inner South Community Committee – Beeston & Holbeck, Hunslet and Riverside, Middleton Park**

**Report author: Nick Hunt**

**Telephone No 0113 3787487**

**Date: 6 March 2019**

**To note**

## **Inner South Leeds City Council Highways Update**

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### **Purpose of report**

1. To provide the Inner South Community Committee with a verbal update on LCC Highways and traffic management related matters in the Inner South Community Committee Area.

### **Main issues**

2. The verbal report is provided at the specific request of the Community Committee
3. The verbal report outlines a local update, including an explanation of processes and time scales for traffic management measures.
4. There will be an opportunity for questions from elected members and committee attendees following the presentation.

### **Recommendations**

5. The Inner South Community Committee is asked to note the contents of the verbal report that will be provided by Highways.

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**Report of:** Tony Cooke (Chief Officer Health Partnerships Team)

**Report to:** Inner South Community Committee

**Report author:** Paul Bollom (Head of Leeds Plan, Health Partnerships Team), Catherine Sunter (Lead for Delivery Support Health Partnerships Team), Georgia Kaye (Project Officer Health Partnerships Team)

**Date:** 12<sup>th</sup> June 2019

**To note**

## **Leeds Health and Care Plan, Continuing the Conversation**

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### **Purpose of report**

1. Provide the Community Committee with an update on the progress made in actions contained within the Leeds Health and Care Plan following the previous engagement with the Committees in autumn 2017.
2. Provide a summary of progress made in implementing the emerging Local Care Partnerships (LCPs).
3. To outline the rationale for refreshing the Leeds Plan and progress made to date.
4. To provide Community Committees with the information required to appoint elected members to LCPs

### **1 What is the Leeds Health and Care Plan?**

- 1.1 The Leeds Health and Care Plan (the plan) is the Leeds description of what it envisages health and care will look like in the future and how it will contribute to the delivery of the vision and outcomes of the Leeds Health and Wellbeing Strategy 2016-2021. The Leeds Health and Care Plan is guided by the vision that in 2021 Leeds will be a healthy and caring City for all ages where people who are the poorest improve their health the fastest. Implementation of the plan should take the Leeds Health and Care system some way towards achieving this vision.
- 1.2 It is also our 'place based plan for the West Yorkshire and Harrogate Integrated Care System (ICS).

- 1.3 Integrated Care System (ICS) are partnerships of health and care organisations (including the Ambulance Service, Community Healthcare providers, Clinical Commissioning Groups, Healthwatches, Hospital Trusts, Local Authorities, Mental Health Trusts and the Voluntary and Community Sector) that work collectively to plan health and care services on a larger footprint. West Yorkshire and Harrogate Health and Care Partnership is an ICS in development – meaning it has some limited responsibilities for system oversight, but no devolved responsibilities or budgets.
- 1.4 The NHS Five Year Forward View in 2016, described health and care planning across three levels. The approach starts with where people live – their neighbourhood or locality, in our context the Local Care Partnerships (LCPs). Secondly the approach uses the power of ‘place’, in our context Leeds, where Health and Care services can collaborate most effectively with many of the wider determinants of health such as housing, employment, environment and skills. It then recognises certain key service improvements may happen best working across a wider geography. The West Yorkshire and Harrogate Integrated Care System (ICS) supports the importance and primacy of the Leeds Health and Care Plan as one of six ‘place’ based plans within the overall geography.
- 1.5 The Leeds Health and Care Plan has been developed through extensive political engagement. An initial round of discussions in 2017, with ten community committees, involved presenting the case for change in our health and care system. These were led by local GPs and system leaders and presented local data on needs. The local conversations generated significant support and comment for the approach, which was captured and used to amend and refine the Leeds Health and Care Plan.
- 1.6 There has also been and continues to be significant engagement with the public on individual components of the Leeds Plan. In 2018/19 this has included consultation on:
- Ways of working better locally - A deliberative event was held in April 2018 with the public, patients and carers in Leeds about the new ways of local working to support us in developing our plans and priorities
  - The support that young parents need – reviewing maternity information for young parents (under 25) and information used will improve the way this group are referred into maternity services
  - People living with Frailty - understanding what matters to people living with frailty, those at the end of their life and their carers to support development of a tool that measures outcomes from a patient perspective ; and
  - Social Prescribing - understanding peoples experiences of Social Prescribing to support the development of a new service that meets peoples’ needs and preferences.
- 1.7 The Leeds Health and Care Plan works across three dimensions. The first captures principles, qualities and behaviours that have wide implications in how we all work with people. The second has been to work across four programmes to accelerate partnership working for specified projects. The third dimension has drawn together our collective resources that enable transformation (workforce, finance, digital, innovation, estates).



<b>Leeds Health and Care Plan</b>				
<i>By 2021, Leeds will be a healthy and caring city for all ages, where people who are the poorest improve their health the fastest</i>				
<i>A plan that will improve health and wellbeing for all ages and for all of Leeds which will...</i>				
Protect the vulnerable and reduce inequalities	Improve quality and reduce inconsistency	Build a sustainable system within the reduced resources available		
<i>Our community health and care service providers, GPs, local authority, hospitals and commissioning organisations will work with citizens, elected members, volunteer, community and faith sector and our workforce to design solutions bottom up that...</i>				
Have citizens at the centre of all decisions and change the conversation around health and care				
Build on the strengths in ourselves, our families, carers and our community; working with people, actively listening to what matters most to people, with a focus on what's strong rather than what's wrong				
Invest more in prevention and early intervention, targeting those areas that will make the greatest impact for citizens				
Use neighbourhoods as a starting point to further integrate our health, social care and volunteer, community and faith sector around GP practices providing care closer to home and a rapid response in times of crisis				
Takes a holistic approach working with people to improve their physical, mental and social outcomes in everything we do				
Use the strength of our hospital in specialist care to support the sustainability of services for citizens of Leeds and wider across West Yorkshire				
<b>What this means for me...</b>	<b>Prevention</b> "Living a healthy life to keep myself well"	<b>Self Management and Proactive Care</b> "Health and care services working with me in my community"	<b>Optimising Secondary Care</b> "Go to a hospital only when I need to"	<b>Urgent Care and Rapid Response</b> "I get rapid help when needed to allow me to return to managing my own health in a planned way"

- 1.8 The four programmes of projects to accelerate partnership working referred to above are; prevention at scale; self-management and proactive care; optimising secondary care; and unplanned care and rapid response.
- 1.9 Achievements of the Leeds Health and Care Plan can be found in section 4 of this report and in appendix 4. However, to further build on this success and in recognition of the need to evolve and adapt to changes in the system, the strategic context for committing to a forward look and refresh of the Plan is compelling. Further detail on this is provided in section 5 of this report.

## 2 What are Local Care Partnerships?

- 2.1 Local Care Partnerships (LCPs) form the basis of Leeds' vision of locally integrated health, wellbeing and care based in communities. They will use a "bottom up" approach to improving health, wellbeing and care with a focus on priorities such as a better response to people living with frailty. LCPs are based on 18 geographies which aim to mirror natural communities, GP practice patient lists and existing relationships between GPs. Please see appendix 1 for the map of LCP areas.
- 2.2 As can be seen from this map, the LCPs that predominantly cover this Community Committee are Middleton and Beeston.
- 2.3 Each LCP will use a multi-agency approach working with staff and local resources including those which impact on the wider determinants of health, such as housing or employment. LCPs are formative. They are aligned to existing 13 Neighbourhood Teams and emerging Primary Care Networks (PCNs) but will take time and resources to support their development and therefore will take a number of years to achieve their full potential.

- 2.4 Resource requirements for developing LCPs are being addressed by putting additional support in place. The need to develop neighbourhood models has been recognised within the Integrated Care System arrangements for West Yorkshire and Harrogate, and this has resulted in allocated funding to Leeds to progress its requirements. To date this has resulted in recruiting a Head of LCP Development and supporting team and includes a specific role to support voluntary sector inclusion and participation in LCPs.
- 2.5 In the recent ward member conversations there was overwhelming support for the LCP approach as a route to better outcomes through integrated working.
- 2.6 Reflecting the progress Leeds is making in establishing LCPs, developing outcomes for people living with frailty as a whole population and establishing linked data, Leeds was selected as one of four ‘leading edge’ sites to participate in a national 20 week Population Health Management programme. Having a population outcomes framework has brought together providers working across organizational boundaries to design approaches and achieve outcomes that matter most to people. 4 LCPs – Pudsey, Woodsely, Seacroft and Garforth have designed personalised interventions to support people living with frailty. 7 further LCPs (with an emphasis on the more deprived areas of Leeds) will start this work in September. Further information on the population health management approach can be found in appendix 2.
- 2.7 Through the NHS Long Term Plan, additional resources will be invested in a local approach through an initiative known nationally as Primary Care Networks (PCNs). PCNs will support better contracting, additional innovation funding and develop clearer roles to support our Leeds LCP approach.
- 2.8 LCPs will benefit from this and will support PCN development through bringing together leaders from statutory health and care services with third sector, housing, employment, planners, elected members and local people to deliver the ambition of the Leeds Health and Wellbeing Strategy.

### 3 Progress made in the last year

#### ***Engagement / Big Leeds Chat***

- 3.1 A specific commitment made to both the Leeds Health and Wellbeing Board and the Community Committees in 2017 was ‘having citizens at the centre of all decisions and change the conversation around health and care’. This is one of the guiding principles of the Leeds Health and Care plan.
- 3.2 As part of this commitment The Big Leeds Chat, a new ‘one partnership, one city’ approach to engagement with citizens, took place on 11 October 2018 in Kirkgate Market. It is planned to be an annual event and the next Big Leeds Chat will be taking place on 7th November 2019.
- 3.3 The listening event focused on three questions: what do you love about Leeds, what do you do to keep yourself healthy and lastly what can we do to make Leeds the best city for health and wellbeing? This was followed, where appropriate, by detailed conversations between people and decision makers on the topics that mattered to people related to health and care in the city.
- 3.4 The principles of the Big Leeds Chat approach were:

<b>Principle</b>	<b>Action</b>
Go to where people are	The event took place at Leeds Kirkgate Market which has a footfall of over of 25,000 on a Thursday and brings together people from many different communities, geographic, socioeconomic and communities of interest from all over Leeds.

One health and care team	We asked people to imagine that we were working for a coordinated health and care system and therefore there was a no jargon, no lanyard approach and everyone wore yellow Big Leeds Chat t-shirts.
Senior decision makers	There was significant attendance from senior decision makers and policy makers. This meant that people could speak directly with people that make things happen as well as giving real insight to decision makers about their everyday lives and experiences.

3.5 Key themes raised during this event can be found in Appendix 3. Themes cover both health related issues and wider determinants of health, such as education and housing.

## 4 Progress made though the Leeds Plan

4.1 To date, through the strategic leadership of the Leeds Health and Wellbeing Strategy, the Leeds Health and Care Plan has driven a number of successes that are to be celebrated. Some examples of where we are starting to see a difference locally include:

- There were 9,291 Collaborative Care Support Planning (CCSP) appointments held locally between 1st April and 31st December 2018. CCSP facilitates a change in people's annual review for long term conditions. It enables the person to be more prepared for the consultation by ensuring they receive their results and relevant information in advance of the review, and therefore be a true partner in their care.
- 576 referrals to the National Diabetes Prevention Programme were made in the area between April 18 and March 19. The programme aims to help people reduce their risk of developing Type 2 diabetes, by offering them a referral to an intensive lifestyle intervention programme.
- 438 GP referrals were made to the One You Leeds service between April 2018 and March 2019. One You Leeds was designed to support Leeds residents to start and maintain a healthy lifestyle. It has a key aim to support the ethos of 'improving the health of the poorest the fastest'.
- The cancer programme, has the objective to achieve the best in cancer care for the people of Leeds. The cancer team are working with Middleton and Beeston practices as part of the Phase 1 Yorkshire Cancer Research funded project to embed Screening and Awareness Co-ordinators within the LCP. The focus is on increasing screening uptake across all 3 national programmes and raising awareness of risk factors/ signs and symptoms of cancer to drive prevention and earlier detection of cancer in the area. Locally in Middleton, there has been a decreasing trend in all 3 national screening programmes. In Beeston, there appears to be a low prevalence of cancer in the area, however there is also a low percentage of cancers diagnosed through the 2 week wait referrals. The area also has higher did not attend rates to 2 week wait referral appointments and below national average on all national screening programmes, in particular bowel uptake is low. As a result, a number of practices in this area have some funded time through the CCG for a Practice Based Bowel Screening Champion.
- The St Georges Centre in Middleton, was formally designated as an Urgent Treatment Centre in December 2018 by NHS England.
- Breathe Easy groups have been established in Middleton and Beeston. The groups are part of an integrated network of respiratory peer support groups in Leeds which will result in higher quality and more consistency in terms of how patients with chronic obstructive pulmonary disease (COPD) manage their condition.

We are not yet able to break down the local impact of as many city initiatives as we would like to, however appendix 4 details further successes which will benefit residents in the Community Committee area.

#### 4.2 The broader successes include:

- A first plan for Leeds spanning the health and care system developed through significant co-production;
- An organic plan shaped by wide range of partners;
- Elected Member engagement as central to the changes;
- Developing a strong identity and thinking of Leeds as a place;
- Simple yet effective approach with better consistency in language and definition;
- Understanding that we have to operate within our means and refocus existing resources to develop and implement change; and
- A governance framework that is being led by connections, relationships, trust and a collective ambition rather than processes and strict governance.
- A recognised cross cutting golden thread of the importance of 'working with' people

#### 4.3 In terms of the overall practical impact of the plan, as a system, we are pleased to say that:

- Data released by Public Health England shows that smoking rates in Leeds are continuing to fall and are now at the lowest in West Yorkshire.
- The work of the Best Start programme and Children and Young People's Plan has led to Leeds bucking the trend in child obesity rates among four and five year olds. Leeds is the only English City to achieve this. The drop in obesity has been seen primarily among the most disadvantaged areas in the city. In general obesity levels fell from 9.4% to 8.8% in reception age children with levels falling from 11.5% to 10.5% in the most deprived areas.
- This winter not a single patient was cared for in a non-designated area - this is where someone is being treated in a space that's not dedicated for patient care.
- We also made significant strides this winter in reducing delayed transfers of care so that patients aren't staying longer than they need to within a hospital-based setting. This fits in with our 'Home First' ethos which means that people will be supported to remain or return quickly to their own beds, and their own home (including a care home if that is their usual place of residence) wherever possible.

## 5 Next Steps

- 5.1 The Leeds Health and Care Plan is making a significant contribution towards achieving our Health and Wellbeing Strategy. To build on this success and in recognition of the need to evolve to adapt to changes in Leeds, the strategic context for committing to a forward look and refresh of the Plan is compelling for the following reasons:
- **Progress achieved** - Aspects of the current Leeds Plan have been completed therefore some actions may no longer need to be included, or alternatively through delivery have become embedded as business as usual.
  - **Local context** - The emerging headlines from our Joint Strategic Assessment (JSA) which looks at the current and future health and care needs of a population, highlights the need for a continuing and expanded focus on the wider determinants of health and challenge to reduce health inequalities in Leeds. There are significant emergent changes in need, particularly in our deprived communities that require support.
  - **National and regional context** - The NHS Long Term Plan, published in January 2019 states that all regional Integrated Care Systems (ICS), such the West Yorkshire and Harrogate Health and Care Partnership (WY&H Partnership) that Leeds is part of, will have a central role going forward. Since the majority of the work of the WY&H Partnership will be in the health and care plans from each place (Bradford District and Craven, Calderdale, Harrogate, Kirklees, Leeds, Wakefield) the refreshed Leeds Plan will be a key component of this.
- 5.2 The previous conversations at Community Committees in 2017 significantly influenced and directed the Leeds Plan. Similarly, we invite to board to consider the local implications and comment on local priorities to shape the future of the Leeds Health and Care Plan.

## 6 Appointing elected members to Local Care Partnerships

- 6.1 We have had significant engagement with elected members to date on Local Care Partnerships through a range of routes including:
- Discussions at Community Committees in 2017 and 2018
  - Ward level health and care conversations with elected members
  - Citywide Health, Wellbeing and Adults Community Committee Champions meeting

Through these engagements elected members fed back the following:

- Overwhelming support for the Local Care Partnerships approach as a route to better outcomes through integrated working by not only health and care partners, but those that impact on the wider determinants of health and wellbeing (e.g. Housing).
- Elected members have valuable knowledge and intelligence of the area they represent and the importance of a democratic link between Local Care Partnerships and Community Committees.
- There should be elected member representation on Local Care Partnerships aligned with Community Committees, particularly through the role of Health, Wellbeing and Adults Community Committee Champions to promote local conversations and closer working.

6.2 In order to deliver on the feedback we have received, elected member appointments to LCPs have been delegated to Community Committees by Member Management Committee in a similar way to Housing Advisory Panels/Clusters. As a result, work has occurred to map LCPs to Community Committees (see Appendix 1 – LCP 2019 footprints and Community Committee boundaries) and a detailed population analysis of local residents (see Appendix 5).

Based on this analysis, it is recommended that Inner South Community Committee:

- Appoints 1 elected members to Middleton LCP and Beeston LCP based on the suggested alignment outlined in the table below (or more subject to its discretion).

Community Committee	Suggested number of LCP appointments	Names of LCP appointed to
Inner North West	2	1 Holt Park LCP & Woodsley LCP <i>(both LCPs meet jointly)</i> 1 Leeds Student Medical Practice
Inner East	2	1 Seacroft LCP <i>(meetings occur jointly with Crossgates LCP)</i> 1 Harehills LCP & Burmantofts and Richmond Hill LCP <i>(meets jointly as HATCH LCP which includes Chapeltown LCP)</i>
Outer North West	1	1 Aire Valley LCP & Otley LCP <i>(Both LCPs meet jointly)</i>
Outer South	2	1 Garforth/Kippax/Rothwell LCP 1 Morley LCP
Inner South	1	1 Middleton LCP & Beeston LCP <i>(both LCPs meet jointly)</i>
Outer East	2	1 Garforth/Kippax/Rothwell LCP 1 Crossgates <i>(meetings occur jointly with Seacroft LCP)</i>
Inner North East	2	1 Central LCP (includes Meanwood and Moortown) 1 Chapeltown LCP <i>(meets jointly as HATCH LCP which includes Harehills LCP &amp; Burmantofts and Richmond Hill LCP)</i>
Inner West	1	1 Armley LCP
Outer West	1	1 Pudsey LCP (includes Bramley)
Outer North East	1	1 Wetherby LCP

- Appoints the Health, Wellbeing and Adults Community Committee Champion to LCPs as one of its appointments (subject to its discretion).

## 7 Role of elected members on Local Care Partnerships

7.1 Elected members' roles in LCPs will develop as LCPs mature, but will include helping to shape and influence local health and care services to address local needs in addition to achieving citywide priorities. It is envisaged that elected members may use their local knowledge and wider links and influence to impact the wider determinants of health. It is expected that:

- Frequency of formal partnership meetings will be at least once a quarter. Each LCP is unique and may meet more frequently with elected members having the opportunity to be more actively involved in shaping them as they develop.
- The appointed elected member(s) continue to strengthen the relationship between Community Committees and Local Care Partnerships as part of an ongoing broader conversation about health and wellbeing within each locality.

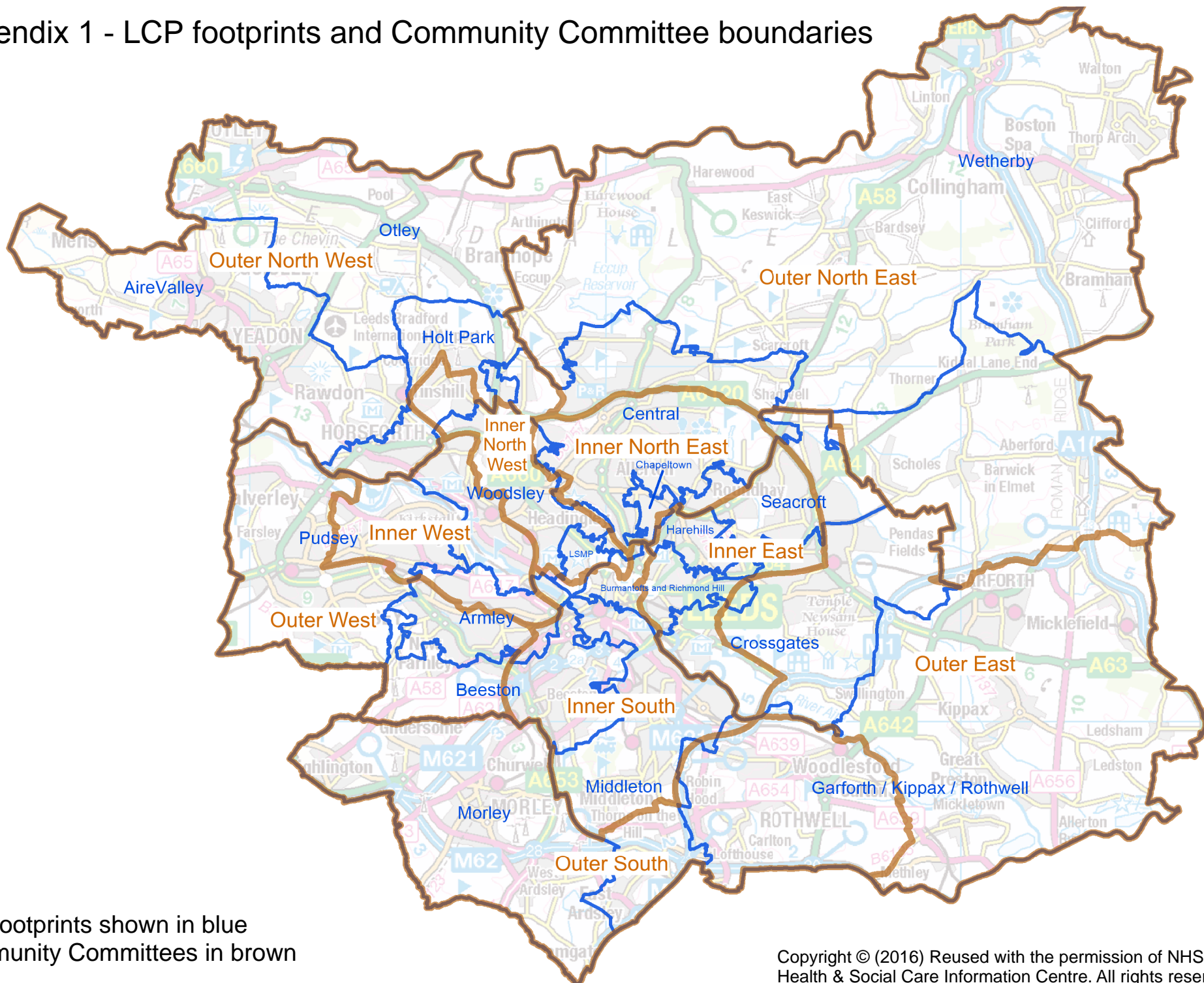
After appointment support will be given to elected members to create initial engagement with LCP's, this will begin with, and learn from, areas where LCP working is most mature.

## **Recommendations**

The Community Committee is asked to:

- a) Note the overall progress in delivery of the Leeds Health and Care Plan;
- b) Discuss and agree the approach to elected member appointment on LCPs
- c) Consider the local priorities to inform the refresh of the Leeds Health and Care Plan

# Appendix 1 - LCP footprints and Community Committee boundaries



LCP footprints shown in blue  
Community Committees in brown



## Leeds Health and Wellbeing Strategy

Leeds wants to be a healthy and caring city for all ages, where people who are the poorest improve their health the fastest'. We believe that using a **Population Health Management** approach will be a key mechanism to enable us to achieve this commitment.



## What is Population Health Management?

Population Health Management (PHM) is founded on a collective understanding, across organisations, of the needs and behaviours of the defined population they are responsible for. It uses data to understand where the greatest opportunities to improve health outcomes, value and patient experience can be made; and then using available resources to plan, design and deliver care solutions to achieve better outcomes for the defined population.

PHM is a data driven approach which focuses resources on preventative and proactive care.

## What is happening in Leeds?

Reflecting the significant progress Leeds has made in establishing Local Care Partnerships, developing outcomes for people living with frailty and establishing linked data, Leeds has been selected as one of four 'leading edge' sites to participate in a national 20 week Population Health Management programme which will run from January to May 2019.

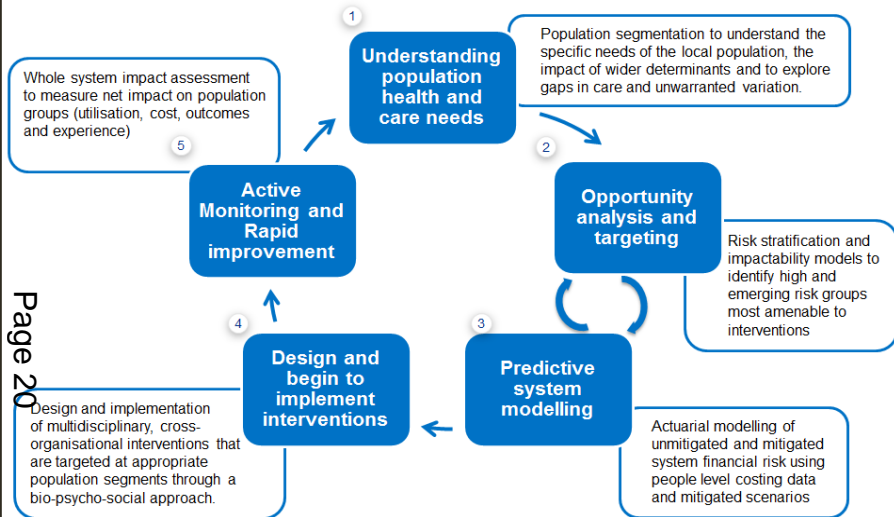
The programme is being delivered by NHS England and their partner Optum Alliance who are providing dedicated expertise. The programme will focus on progressing a PHM approach to improve outcomes for people living with frailty.



## What are the aims of the PHM development programme in Leeds?

1. Changes in care delivery to achieve demonstrably better outcomes and experience for people:
2. Advancing the system's PHM infrastructure and enabling future use of PHM cycle:

### PHM Cycle: Intelligence-led Care Design The Engine of Change for the Programme



### Programme Structure

Programme leadership team (with support and guidance from System Executive team in PEG)

- **Tim Ryley**, PEG Executive Sponsor (Chief Executive, NHS Leeds CCG)
- **Dr Chris Mills**, Clinical Lead (GP and Chair of Leeds GP Confederation)
- **Gina Davy**, Co-Workstream Lead (Head of Programme Delivery, System Integration, NHS Leeds CCG)
- **Lucy Jackson**, Co-Workstream Lead (Consultant in PH/Chief Officer Adults and Health, Leeds City Council)
- **Frank Wood**, Analytics Lead (Chief Analyst – Portfolio Lead for Public Health and Health Intelligence, Health and Care Hub, Leeds City Council / NHS Leeds CCG)
- **Caroline Baria**, Adult Social Care (Deputy Director, Integrated Commissioning, Adults & Health Directorate, Leeds City Council)
- **Joanne France**, Project Manager (System Integration, NHS Leeds CCG)

#### PHM Executive: Clinical Strategy Group for Frailty

Activities include:

- Practical support from Optum clinical and population health team on care redesign

Outputs include:

- Identification of local opportunities
- Development of targeted interventions and implementation
- Construction of measures to test and evaluate interventions' success
- Learning and sharing best practice

#### Design to Action Team: 4 Local Care Partnerships

Activities include:

- Assessment & implementation of interventions to change care delivery for local populations

Outputs include:

- Team of system change agents work to support delivery of PHM interventions on the front line
- Analyse local data and evaluate opportunities for intervention
- Design and implement local initiatives to change frontline care delivery in Leeds

#### Business Intelligence Team: System BI & Finance Leads

Activities include:

- Practical support from Optum actuaries and population health analytics SMEs

Outputs include:

- Localised population health insight report
- Case for change for identified opportunities
- Balanced outcomes framework
- System model

### Selecting the four Local Care Partnerships

The four LCPs participating in the PHM programme were identified by assessing:

- Maturity of relationships
- Frailty identified as a priority
- Interest and willingness to participate in the programme

The final list of four LCPs were then selected on the basis of:

- Deprivation of LCP area
- Prevalence of frailty

The four LCPs participating in the initial 20 weeks pilot are:

1. Pudsey
2. Woodsley
3. Seacroft
4. Garforth, Kippax & Rothwell



### Appendix 3 – Big Leeds Chat Key Themes

Theme	Key Points
Diet	People told us that their diet is an important part of keeping healthy. Almost a third of the people we spoke to told us that they keep themselves healthy by eating well. For some people this was about cooking fresh food at home, for others it was about eating less and reducing the amount of alcohol they drink.
Exercise	Keeping fit and active was identified by many people as important. Walking, running and gardening are seen by many people as an easy and cheap way to keep fit and healthy. People also told us that activities such as going to the gym, cycling and yoga help them to keep themselves healthy.
No time for self-care	Some people also told us that a lack of time and motivation makes it difficult to take part in healthy activities. Poor health was another reason why people find it harder to get involved in healthy activities.
Cost	45 people told us that leisure facilities are too expensive and that free or affordable activities would encourage more people to stay fit and active. Some people also said that it was too expensive to buy healthy food and that public transport was not affordable.
Transport	21 people told us that they would like to see public transport improved by providing better bus routes, cheaper fares and a more reliable service.  Many people also raised concerns about congestion in the city and suggested that less cars in the city centre and more pedestrian areas would make Leeds a better city for health and wellbeing.
Information	Some people told us that information about healthy activities in the city should be easier to find. People also want more information about how to self-care and stay healthy.
Environment	People told us that the environment they lived in was important to them and that they want more green spaces nearby. Some people raised concerns about smoking and asked for more smoke free areas in Leeds.
Healthcare	Many people are happy with the health services they receive in Leeds, but some people are unhappy with access to specialist services and waiting times (especially for GP surgery appointments). Many people told us that they want better mental health services in the city with improved access to counselling and shorter waiting lists.

Education	Some people told us that they would like to see local schools being more involved in promoting health and wellbeing with young people and parents.
Employment	Some people told us that they feel that there are not enough jobs in Leeds and that more should be done to create employment opportunities.
Housing	Some people told us that they want better housing in Leeds, especially for deprived communities and the homeless.



## Appendix 4 – Leeds Plan Successes

### Prevention at scale – “Living a healthy life to keep myself well”

Progress is being made to reduce the future burdens on the NHS and social care resources. Focus includes:

- Ensuring people who live healthy lives continue to do so
- Increasing the number of people who are prompted and supported to change unhealthy behaviours to enable them to live healthy lives;
- Ensuring our future generations are born healthy and enjoy healthy living as the norm

Recent successes under this programme include:

Project and Description	Successes
<p><b>Better Together</b></p> <p>The programme focusses on the issues that lead to poor health, such as social isolation, and use a community development approach to work with individuals, groups and communities to help them improve their situation and live longer, healthier lives.</p>	<p>Outreach work has engaged over 18,000 people from the 10% most deprived communities into community groups and programmes to improve general health and wellbeing.</p>
<p><b>‘One You Leeds’ (OYL)</b></p> <p>OYL is designed to support Leeds residents to start and maintain a healthy lifestyle. It has a key aim to support the ethos of ‘improving the health of the poorest the fastest’. There is a specific aim around increasing access by specific target populations (eg. people living in deprived Leeds, people at risk of long term conditions, pregnant women and emerging migrant populations).</p>	<p>OYL continues to achieve high levels of referrals into the service.</p> <p>In the Inner South Community Community area there were 438 GP referrals to the service One You Leeds between April 2018 and March 2019.</p>
<p><b>Alcohol Programme</b></p> <p>This programme aims to continue to reduce harm from alcohol through:</p> <ul style="list-style-type: none"> <li>• promoting safe alcohol consumption as the norm</li> <li>• reducing access to alcohol by young people and providing; and</li> <li>• promoting alternative routes to behaviour change for those people who would prefer to self-help.</li> </ul>	<p>There has been a significant amount of activity over the last year aimed at alcohol awareness, including;</p> <p>Alcohol awareness week held from 19 to 25 November which saw significant alcohol related health promotion.</p> <p>The ‘No Regrets’ campaign, an online responsible drinking campaign aimed at 18-25 year olds.</p> <p>Forward Leeds holding a series of events across the city, where people were able to make positive pledges to change their drinking behaviour.</p>



	<p>There has also been a focus on secondary prevention for people who may be attending health services for a condition and present an opportunity to discuss smoking and alcohol use. For example, the Nursing Specialist Assessment 'e-form' is now live on all inpatient wards throughout Leeds Teaching Hospitals NHS Trust (LTHT). This means alcohol and tobacco screening is now being undertaken as part of every inpatient's admission into the hospital as they come onto the wards.</p>
<p><b>Tobacco Programme</b></p> <p>This programme aims to continue to reduce the harm from tobacco through promoting smoke free as the norm, reducing access to tobacco by young people and providing and promoting alternative routes to behaviour change for those people who would prefer to self-help.</p>	<p>Smoking prevalence across the city is now at an all-time low of 16.7%. Progress continues to be made towards the aim to create a smoke free generation, with over 35,000 less smokers in Leeds than there were in 2011. Data released by Public Health England shows that smoking rates in Leeds are continuing to fall and are now at the lowest in West Yorkshire.</p>
<p><b>Best Start</b></p> <p>The programme has a key aim to give every child the best start in life, specifically the crucial period from conception to the age of 2.</p>	<p>Food and activity for a Healthy Pregnancy sessions have been made available for pregnant women with a BMI over 25 (and their partners). The sessions use the HENRY strengths based approach – building on participant's current knowledge and begins with an activity looking at what they think a healthy pregnancy looks like.</p> <p>The work of the Best Start programme has led to Leeds being the first city in the UK to report a drop in childhood obesity.</p> <p>There is also a lot of ongoing work with the maternity voices group, ongoing engagement with young people and their families. There has been a focus on mental health, and support for breastfeeding.</p>



## Self-Management and Proactive Care - “Health and care services working with me in my community”

This programme vision is that

In 5 years time people will be able to confidently manage their own health and wellbeing and services will be delivered in a way that identifies and addresses need earlier. Self-Management and Proactive Care will be embedded into every relevant pathway across Leeds?’

We are achieving this by:

- Put in place accessible, appropriate opportunities for support so that people have the knowledge, skills and confidence to live well with their long term condition
- Equip staff with the knowledge, skills and confidence to support someone with managing their long term condition
- Ensure the systems and process support a person centred collaborative approach to long term condition management
- Improved Early Identification of symptoms and conditions
- Improved Management of people with diseases
- Improved support for people at the end of their life

Recent successes under this programme include:

Project and Description	Success
<p><b>Better conversations</b></p> <p>Better conversations is a culture change programme moving the conversation between worker and citizen from a paternalistic dynamic where the worker is viewed as the ‘expert’ and has a role to ‘fix’ the citizen, towards an equal partnership where the worker looks to enable the citizen</p>	<p>To date 48 skills days have been developed overall, with over 700 attendees from 52 different health and care organisations across the city including both the statutory and third sector.</p> <p>Specific skills sessions have taken place for Seacroft and Crossgates LCPs and a session will be taking place with Pudsey LCP in June with a view to potentially rolling sessions out across all LCPs to ensure that focused localities develop skills together at the same time.</p> <p>89% of attendees agreed or strongly agreed that they will use the skills practiced in their role.</p>
<p><b>The Diabetes Structured Education Programme</b></p> <p>To improve uptake for Type 2 Diabetes education courses with an emphasis on targeted groups (men over 40 and BME) with the overall outcome that people feel well supported and confident to manage their condition.</p>	<p>In the last quarter of 2018 there have been 347 referrals into the Diabetes Structured Education Programme.</p> <p>Diabetes education sessions have increased from 33 to 125 per annum.</p>



<p>Self-Management support is now part of the ICS Universal Personalised care plan programme as detailed by NHS England (NHSE).</p>	<p>The percentage of people reporting an improved confidence to manage their condition after the course is sustained at 100%.</p> <p>Representation in those attending of the targeted groups for the programme remain strong – men over 40 years (52%), proportion of attendees from deprived areas (62%) and people from BAME groups (51%).</p>
<p><b>National Diabetes Prevention Programme (NNDP)</b></p> <p>The programme aims to help people reduce their risk of developing Type 2 diabetes, by offering them a referral to an intensive lifestyle intervention programme. The intervention consists of improved diet, weight loss and increased physical activity.</p> <p>Self-Management support is now part of the ICS Universal Personalised care plan as detailed by NHSE</p>	<p>Between April 1 2018 and March 31 2019 5,542 people have been referred for the National Diabetes Prevention Programme (NNDP).</p> <p>In the Inner South Community Committee area, 576 referrals to the NDPP Programme were made between April 18 and March 19</p>
<p><b>Breathe Easy</b></p> <p>The project aims to develop an integrated network of respiratory peer support groups in Leeds which will result in higher quality and more consistency in terms of how patients with COPD manage their condition.</p>	<p>The 10 Breathe Easy groups in Leeds are in a position of sustainability. The groups are located in Bramley, Middleton, Gipton, Hunslet, Yeadon, Beeston, Allerton Bywater, Harehills, Richmond Hill and Osmondthorpe.</p> <p>All groups are now operating from low/no cost venues and the numbers attending are growing.</p> <p>This project has led to a wider programme of developing peer support networks with people with long term conditions.</p>
<p><b>Collaborative Care Support Planning (CCSP)</b></p> <p>CCSP facilitates a change in people’s annual review for long term conditions. It enables the person to be more prepared for the consultation by ensuring they receive their results and relevant information in advance of the review, and therefore be a true partner in their care. The results forms a collaborative discussion between professional and person, focusing on “what is important to the person” enabling person</p>	<p>There have been 85,859 CCSP Annual reviews performed in Leeds between April 1st 2018 and March 31st 2019. This programme is part of the ICS Universal Personalised care plan programme as detailed by NHSE. Leeds has been recognised by the ICS and NHSE as meeting the quality markers for personalised care planning.</p>





centered goals to be agreed to support people to self-manage their condition.

In the Inner South Community Committee area, there were 9,291 CCSP appointments held between 1st April and 31st December 2018.

**Social Prescribing**

Social Prescribing offers activity, social and cultural interventions in communities as an alternative to or adjunct to medical interventions.

Social Prescribing is also now part of the ICS Universal Personalised care plan programme as detailed by NHSE

There has been 3749 referrals to the Social Prescribing service. The city is on track to meet the target of 5,000 referrals for the year. Following reprocurement by the CCG there will now be one provider (a consortia) covering the whole of the city, and ensuring that all LCPs have social prescribers.

**Virtual Respiratory Ward**

Leeds Community Healthcare NHS Trust's virtual respiratory ward was expanded to cover Armley to help patients with long-standing respiratory conditions.

The virtual respiratory ward is designed to help those with Chronic Obstructive Respiratory Disease (COPD) exacerbations avoid being admitted to hospital and support earlier discharges for those that have been admitted. COPD can be caused by a number of things including smoking and genetics.

**Frailty Unit**

A multi-disciplinary team work on the unit providing medical and holistic care for patients over the age of 80, or from 65 if they have particular frailty needs.

Emergency departments can be really busy and noisy with lots going on. This can be really difficult for older patients while they are waiting, particularly if they are frail and may have dementia. The Frailty Unit is set away from the main emergency department, so it's a lot quieter and a much better environment for our older patients to be while they're being assessed.

The latest available figures (November 2018) show that the frailty unit at St James's Hospital has prevented 951 admissions in nine months, around 1902 bed days.



## Optimising Secondary Care - “Go to a hospital only when I need to”

Progress is being made with activities with focus to:

- Improve the ways in which we test for cancer, provide treatment and offer support to people after they have had a cancer diagnosis.
- Ensure people will not stay in hospital longer than they need
- Reduce the visits people need to take to hospital before and after treatment
- Have a system that supports people with mental illness requiring secondary care interventions in the most appropriate setting.
- Ensure people will get the medicines that are the best value for them and the city

Recent successes under this programme include:

Project and Description	Successes
<p><b>Cancer Programme</b></p> <p>The objective of the programme is to achieve the best in cancer care for the people of Leeds.</p> <p>The programme is centred around four areas of focus:</p> <ul style="list-style-type: none"> <li>• Prevention awareness and screening</li> <li>• Early diagnosis</li> <li>• Living with and beyond cancer</li> <li>• High quality modern services</li> </ul>	<p>713 additional people have completed a bowel screening test since April 2018 after being contacted by practice champions.</p> <p>The Accelerate Coordinate Evaluate (ACE) pilot pathway is for patients with non-specific but concerning symptoms has now been mainstreamed and the 1000th patient has just recently been referred on this pathway. Early evaluation indicates ACE provides faster diagnosis and clarity to patients and physicians, improves diagnostic findings of other significant but non-cancer conditions and as equally or more cost effective than previous approaches.</p> <p>The cancer team are working with Middleton and Beeston practices as part of the Phase 1 Yorkshire Cancer Research funded project to embed Screening and Awareness Co-ordinators within the LCP. The focus is on increasing screening uptake across all 3 national programmes and raising awareness of risk factors/ signs and symptoms of cancer to drive prevention and earlier detection of cancer in the area. Locally in Middleton, there has been a decreasing trend in all 3 national screening programmes. In Beeston, there appears to be a low prevalence of cancer in the area, however there is also a low percentage of cancers diagnosed through the 2 week wait referrals. The area also has higher did not attend rates to 2 week wait referral appointments and below national average on all national screening programmes, in particular bowel uptake is low. As a result, a number of practices in this area have some funded time through the CCG for a Practice Based Bowel Screening Champion.</p>



<p><b>Care Navigation</b></p> <p>Leeds and York NHS Partnership Foundation Trust (LYPFT) have appointed a nurse to a Care Navigator role based at The Mount. She attends operational delayed discharge forums at Leeds Teaching Hospital Trust (LTHT) as well as The Mount in order to co-ordinate arrangements for people with complex needs in dementia, regardless of hospital setting.</p>	<p>The role has become a valued member of the LTHT Operational Discharge Group, ensuring people are referred to the LYPFT Enhanced Care Homes Team. The role works in partnership with commissioners to invite interested providers to discuss individual needs, develop the care home market and support individuals to leave hospital.</p>
<p><b>Enhanced Care Home Team</b></p> <p>The initiative aims to reduce avoidable delays that older people with complex dementia needs face when being placed from hospital beds to suitable long-term care home placement. They do this through proactively pursuing care home placement options as well as then providing care homes with rapid access to intensive short term input/care.</p>	<p>Between July and December 2018, successfully placed 42 service users to care homes who otherwise would have been in hospital for longer.</p> <p>There are a number examples of supporting care homes in admission avoidance.</p> <p>This service has now received recurrent funding.</p>
<p><b>Medicines and Consumables</b></p> <p>The objective of this programme is for patients to receive the medicines that are the best value for them and for Leeds.</p>	<p>Significant progress has been made in making the best use of the Leeds pound whilst improving service in the following areas;</p> <ul style="list-style-type: none"> <li>○ Stoma care</li> <li>○ Oral nutritional supplements</li> <li>○ Silk Garments</li> <li>○ Wound Dressings</li> </ul>

**Urgent Care and Rapid Response - “I get rapid help when needed to allow me to return to managing my own health in a planned way”**

Progress is being made with activities to:

- Review the ways that people currently access urgent health and social care services including the range of single points of access.
- Look at where and how people’s needs are assessed and how emergency care planning is delivered (including end of life) with the aim to join up services, focus on the needs of people and where possible maintain their independence.
- Make sure that when people require urgent care, their journey through urgent care services is smooth and that services can respond to increases in demand.
- Change the way we organise services by connecting all urgent health and care services together to meet the mental, physical and social needs of people to help ensure people are using the right services at the right time.



Recent successes under this programme include:

Project and Description	Successes
<p><b>Urgent Treatment Centres (UTC)</b></p> <p>This programme will develop UTCs across the city. UTC's offer urgent primary care, both for minor injury and minor illness. The proposal is to develop five UTC's in Leeds. Three UTC's will be in the community (St Georges, Middleton, Wharfedale, Otley and potentially in Seacroft) and two will be co-located at the A&amp;E departments (St James University Hospital and Leeds General Infirmary)</p>	<p>The St Georges Centre in Middleton, South Leeds was formally designated as an UTC in December 2018 by NHS England. This means it meets the national mandate as set out by NHS England. A formal 12 week public engagement programme which sought views on the proposals for UTC's in Leeds has recently been undertaken-analysis is underway during May 2019.</p> <p>The development of Urgent Treatment Centres are underway at the Wharfedale site and at St James's Hospital.</p> <p>Further information on Urgent Treatment Centres will be coming to the next round of Community Committees</p>
<p><b>Clinical Assessment Service (CAS)</b></p> <p>This project aims to provide a Clinical Assessment Service for the Leeds population. People who ring NHS 111 will receive a clinical assessment over the telephone, reducing the number of people who need to receive a face to face appointment.</p> <p>The ambition is for all single points of access to link into the CAS, and for the CAS to book appointments into services when a face to face appointment is required. This will standardise and simplify access into health and care services</p>	<p>The 6 month pilot has been evaluated. Findings show that 50% of all calls to the Leeds CAS were dealt with over the phone.</p> <p>The learning from the pilot is helping to inform how the service can expand for Phase 2. The scope for Phase 2 (2019/20) is currently being determined.</p>
<p><b>High Intensity Users Project</b></p> <p>The service provides tailored support to people who attend A&amp;E frequently to address underlying social, medical and mental health issues.</p>	<p>Those that use the service for three or more months have been found to have better experiences and outcomes – being supported to access the services they most need rather than A&amp;E.</p> <p>Emergency Department attendances and ambulance conveyances were reduced by 53% over the 12 months for the 72 people the service worked with in the last year.</p> <p>This service is ongoing.</p>



**Yorkshire Ambulance Service (YAS)**

YAS are now able to refer patients directly into the Leeds Frailty Unit at St James's hospital. This means that ambulance staff can assess patients they are called to attend to with a 'frailty score' and determine if they may be best supported in a specialist unit that supports people with similar conditions. This means patients may bypass a potentially delaying and stressful period in the hospital Emergency Department.

The project allows ambulances to take people straight to the most appropriate place for their care giving them the best chance of avoiding admission.

In the first 15 days 18 people benefitted from this pathway.

**Collective resource areas that enable transformation**

Estates successes include:

- Closer working with Planning on ensuring sustainable community health provision in light of housing growth (actual and target figures in the Site Allocations Plan)
- Focused work on priority neighbourhoods, linking closely with the Neighbourhood Improvement programme and Localities team.

Digital successes include:

- Introduced some significant shared IT services between LCC, CCG, LCH and GP Practices
- Added Children's data in to the Leeds Care Record
- Introduced a new way of sharing child protection information between urgent and emergency care services and social care
- Increased the number of GP Practices taking appointment bookings directly from the 111 service

Workforce successes include:

- 130 people from Lincoln Green attended recruitment events held in the local community in April. All attendees signed up for courses or interviews and 3 nurses from overseas are joining Leeds Teaching Hospitals Trust.
- 300 of the Leeds 'One Workforce' have already attended the System Leadership Programme which has the objective of growing a connected community, who have people of Leeds at the heart of everything we do.
- The first Leeds wide Health and Care Careers and Recruitment Event held on 14 May 2019.

Community Committee	LCP Footprint	Most deprived 5th of Leeds	2nd most	mid	2nd least	Least deprived 5th of Leeds	Grand Total
<b>Inner North West</b>	Armley	104					104
	Beeston	585					585
	Burmantofts & Richmond Hill	717	5,219	1,241			7,177
	Central		1,987		974		2,961
	Holt Park		4,826	4,161	292		9,279
	LSMP		8,177	20,634			28,811
	Middleton			273			273
	Woodsley			6,410	27,749	8,243	11,429
<b>Inner East</b>	Burmantofts & Richmond Hill	18,219	5,027				23,246
	Chapeltown	2,109					2,109
	Crossgates	1,780	6,392				8,172
	Harehills	36,490					36,490
	Seacroft	27,187					27,187
<b>Outer North West</b>	Aire Valley		5,942		13,295	23,818	43,055
	Central					3,029	3,029
	Holt Park		1,714	1,003	14,278	6,559	23,554
	Otley				6,367	15,224	21,591
	Wetherby					38	38
	Woodsley					1,672	1,672
<b>Outer South</b>	Beeston			144			144
	Garforth/Kippax/Rothwell			19,395	7,816		27,211
	Middleton		2	8,384			8,386
	Morley		15,213	3,315	30,981	6,501	56,010
<b>Inner South</b>	Armley	1	68				69
	Beeston	22,019	18,104	105			40,228
	Burmantofts & Richmond Hill	1,869		670			2,539
	LSMP			300			300
	Middleton	19,377	23,405	4,000			46,782
<b>Outer East</b>	Burmantofts & Richmond Hill	1,672	153				1,825
	Central			1,652			1,652
	Crossgates	5,363	1,946		17,030	6,096	30,435
	Garforth/Kippax/Rothwell			3,205	26,130	8,267	37,602
	Seacroft	2	7,508	6,660			14,170
<b>Inner North East</b>	Central	11,973	47	16,833	18,618	15,081	62,552
	Chapeltown	7,847					7,847
	Harehills	634					634
	Seacroft			7,694			7,694
	Woodsley		611	1,141		763	2,515
<b>Inner West</b>	Armley	7,984	4,954				12,938
	Bramley		17,628	1,352			18,980
	Pudsey	6,209	1,469	9,155			16,833
	Woodsley	1,908	17,626	8,182		599	28,315
<b>Outer West</b>	Armley	1,001	6,081	3,097			10,179
	Beeston			2,513			2,513
	Bramley	5,215	6,530	1,489			13,234
	Pudsey	126	7,855	25,269	6,217	8,372	47,839
<b>Outer North East</b>	Central		6,818		1,653	16,278	24,749
	Garforth/Kippax/Rothwell					6,701	6,701
	Seacroft		4				4
	Wetherby				6,192	26,692	32,884
<b>Grand Total</b>		<b>180,391</b>	<b>181,716</b>	<b>179,616</b>	<b>158,086</b>	<b>157,119</b>	<b>856,928</b>



**Report of: City Solicitor**

**Report to: Inner South Community Committee – Beeston & Holbeck; Hunslet & Riverside; Middleton Park.**

**Report author: Gerard Watson 0113 37 88664**

**Date: 12 June 2019**

**For decision**

## **Community Committee Appointments 2019/2020**

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### **Purpose of report**

- 1 The purpose of this report is to note the appointment of Councillor A Gabriel as Chair of the Community Committee for 2019/20 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to the following, as appropriate:-
  - Those Outside Bodies as detailed at section 19 / Appendix 1 of this report;
  - One representative to the Corporate Parenting Board;
  - Community Committee Champions, as listed; and
  - Those Children's Services Cluster Partnerships, also as listed.

### **Main issues**

1. **Noting Appointment of Community Committee Chair for 2019/20**
2. Members are invited to note the appointment of Councillor A Gabriel as Chair of the Community Committee for 2019/20, as agreed at the recent Annual Meeting of Council.
3. **Appointments to Outside Bodies**
4. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations.

5. **Appointments to Community Committee ‘Champions’**

6. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

7. **Appointments to Children’s Services Cluster Partnerships**

8. Previously, Member Management Committee has resolved that the nomination of Elected Member representatives to the local Children’s Services Cluster Partnerships be designated as a ‘Community & Local Engagement’ appointment, and therefore be delegated to Community Committees for determination.

9. **Appointment to Corporate Parenting Board**

10. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

## **Options**

9. **Outside Bodies**

10. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within section 19 / Appendix 1. The Council’s Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 11-16:

11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder<sup>1</sup> either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.

12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.

13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.

14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.

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<sup>1</sup> For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member



15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 / section 19 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

18. **Outside Body Appointments 2019/2020**

19. This year, the following appointments are due for review/determination:-

**Belle Isle Elderly Winter Aid**

Belle Isle Elderly Winter Aid is a registered charity founded in 1986. Its aim is to assist older people to remain living in their homes for as long as possible. This is done by providing activities and services to address the issues and problems, which older people say affect their quality of life and their ability to manage to maintain independence and continue to live at home.

This is an annual appointment for **one** Councillor, and the current representative is **Councillor Groves**.

**Belle Isle Tenant Management Organisation (BITMO)**

In 1991, Leeds City Council established the Belle Isle North Estate Management Board (EMB) in partnership with local tenants. The EMB only managed the north of Belle Isle - which benefited with investment via the Estate Action programme in the late 1980s and early 1990s. The southern half of the estate remained largely unimproved and required major improvements. The consultation and the subsequent creation of the six ALMOs in Leeds began a debate about the future of the EMB, and of the future of the whole of the Belle Isle area.

From the time that the estate was built until the 1980s Belle Isle had been one area. In 1984 the Council decentralised the housing service, and created a larger number of smaller community based housing management areas. This led to the creation of the Belle Isle North and Belle Isle South housing areas. It had always been the hope of the EMB to bring together the north and south parts of Belle Isle back into one housing area.

Over a period of five years, a group of tenants on the Belle Isle Estate worked towards tenant management for the whole area. The formation of the Belle Isle Group (B.I.G.) led to the eventual serving of a 'Notice to Manage' and the establishment of the Belle Isle Tenant Management Organisation (BITMO).

In order to achieve full TMO status the organisation had to consult with local residents, and make sure that the local community was in support of the idea. The result of the ballot that took place showed that 94% of the people who voted were in favour of local

Tenant Management. Consequently, the unification of the estate and the creation of the new organisation took place in October 2004.

These are annual appointments for **two** Councillors, and the current representatives are **Councillors Blake and Truswell**.

### **Holbeck Elderly Aid**

Holbeck Elderly Aid is a registered charity working with older people (60+) in the community. Its aims are to promote independent living, improved quality of life and prevention of social isolation. The charity is one of the Neighbourhood Network schemes for older people.

This is an annual appointment for **one** Councillor, and the former representative was **Councillor Gabriel**.

### **Middleton Elderly Aid**

Middleton Elderly Aid is a registered charity which supports the older adult residents of Middleton, to enable them to live safely and independently in their own homes. The charity provides social activities, such as luncheon clubs, trips and outings and home services, including handyperson jobs and gardening.

This is an annual appointment for **one** Councillor, and the current representative is **Councillor Blake**.

### **Local Housing Advisory Panels**

20. As was the case in 2018/19, a dedicated report regarding Elected Member representation on the Local Housing Advisory Panels can be found elsewhere on the agenda.

#### **21. Community Committee ‘Champions’**

22. The Community Committee Champions role aims to provide a local “lead” perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee.
- To represent the Community Committee at relevant meetings, forums and local partnerships.
- To build links with key services and partners.
- To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
- To maintain an overview of local performance.
- To consult with the Community Committee and represent local views as part of the development and review of policy.

23. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:

- **Environment & Community Safety**
- **Children's Services**
- **Employment, Skills and Welfare**
- **Health, Wellbeing and Adult Social Care**

24. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:

- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

## 25. **Corporate Parenting Board**

26. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).

27. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.

28. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.

29. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2019/20 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.

30. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

### 31. Children’s Services Cluster Partnerships

32. Clusters are local partnerships that include, amongst others: the Children’s Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children’s Centres, Housing services, third sector, health, local elected members and a senior representative from children’s services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.

33. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People’s Plan and the ambition of a child friendly city across the locality.

34. A “well-coordinated locality and cluster approach results in early identification and extensive work with families according to need.” (Ofsted report, March 2015).

35. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.

36. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children’s Services directorate to be part of the Council’s representation on each cluster partnership.

37. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children’s Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

38. The Committee is invited to nominate Members to each cluster partnership within their area for the 2019/20 municipal year. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

<b>Cluster</b>	<b>Number of Elected Members suggested</b>	<b>Suggested Ward link</b>	<b>Current Elected Member Representation</b>
Beeston, Cottingley and Middleton	2	1 Beeston and Holbeck 1 Middleton Park	<b>G Almass</b> <b>J Blake</b>
Jess (Joint Extended Schools and Services: Beeston Hill, Holbeck, Belle Isle and Hunslet)	3	1 Beeston and Holbeck 1 Hunslet and Riverside 1 Middleton Park	<b>A Gabriel</b> <b>P Wray</b> <b>A Scopes</b>

## **Corporate considerations**

### **a. Consultation and engagement**

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

### **b. Equality and diversity / cohesion and integration**

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

### **c. Council policies and city priorities**

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and the Best Council Plan's 'Best City Priorities'.

### **d. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

### **e. Risk management**

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

## **Conclusion**

39. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

## **Recommendations**

40. The Community Committee is asked to consider and confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified above/at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
- (ii) Member representatives to those Community Committee Champion roles, as listed;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One Member representative to the Corporate Parenting Board. (Further Members can be involved in the Corporate Parenting Board, should they wish – please see section 30 for further details).

41. The Committee is also invited to note the appointment of Councillor A Gabriel as Chair of the Community Committee for the duration of 2019/20, as agreed at the recent Annual Meeting of Council.

## **Background information**

- None

## Community Committee Appointments to Outside Bodies (South Inner)

Outside Body	Charity / Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Group
Belle Isle Elderly Winter Aid	Yes	1	Jun-19	1	Kim Groves	Y	Annual	Lab
Belle Isle Tenant Management Organisation (BITMO)	No	2	Jun-19	2	Judith Blake	Y	Annual	Lab
			Jun-19		Paul Truswell	Y	Annual	Lab
Holbeck Elderly Aid	Yes	1	Jun-19	1	Angela Gabriel	Y	Annual	Lab
Middleton Elderly Aid	No	1	Jun-19	1	Judith Blake	Y	Annual	Lab
Inner South Local Housing Advisory Panel	No	3	Jun-19	3	Angela Gabriel	Y	Annual	Lab
			Jun-19		Elizabeth Nash	Y	Annual	Lab
			Jun-19		Paul Truswell	Y	Annual	Lab
Children's Services Cluster (Beeston and Cottingley and Middleton)	No	2	Jun-19	2	Judith Blake	Y	Annual	Lab
			Jun-19		Gohar Almass	Y	Annual	Lab
Children's Services Cluster ((JESS) Joint Extended Schools and Services)	No	3	Jun-19	3	Angela Gabriel	Y	Annual	Lab
			Jun-19		Paul Wray	Y	Annual	Lab
			Jun-19		Andrew Scopes	Y	Annual	Lab

13

13

13

Number of places 13  
 Places held pending review 13  
 Places currently filled beyond June 2018 0  
 Number of places to fill 13

Number of Members in the Committee Area 9

Labour 9  
 Conservative 0  
 Liberal Democrat 0  
 Other  
 Total 9

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**Report of: Jill Wildman, Chief Officer Housing Management**

**Report to: Inner South Community Committee, Beeston and Holbeck, Hunslet and Riverside and Middleton Park Wards.**

**Report author: Ian Montgomery, Service Manager – Tenant Engagement 07891 271612**

**Date: 12 June 2019**

**For decision**

## **Community Committee nominations to Housing Advisory Panels (HAP)**

---

### **Purpose of report**

1. To seek Ward Councillor nominations from the Inner South Community Committee to the Inner South Housing Advisory Panel (HAP)

### **Main issues**

2. There are 11 HAPs across the city, in geographical alignment with Community Committee's, with the exception of the East Inner Community Committee – which is split into two HAPs due to the large number of Council homes.
3. Ward Members play an important role in helping the HAPs undertake their role and helping tackle shared local priorities, this may include:
  - a. Sharing with local HAPs the Community Committee priorities, giving updates about key pieces of work or projects that the HAP may be able to help support.
  - b. Helping the HAP establish their priorities, sharing local knowledge and insight about local community or environmental issues.
  - c. Encouraging tenants on the HAP to be involved and contribute to Community Committee meetings and workshops.

- d. When appropriate, helping join up HAP funding with local Community Committee funding and other funding sources.
  - e. To support the overall focus on the community, helping bring Tenant Engagement forums together with Community Committee led activity.
4. Community Committees in their June 2019 round of nominations are requested to:
- a. Nominate up to 1 Ward Member per Ward within the HAP area (with the exception of Outer East which has 1 Ward, where 2 nominations from the same Ward are welcomed).
  - b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
  - c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes nominations are sought on an optional basis. (See Appendix 1)
5. Council nominations to the panel will continue to help develop local working relationships, especially between the local housing teams, the Tenant Engagement Service and the local Communities Teams.

## **Corporate considerations**

7.

### **a. Consultation and engagement**

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

### **b. Equality and diversity / cohesion and integration**

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It also encourages joint working between services to support local projects; these would potentially include matters relating to equality, diversity, cohesion or integration.

### **c. Council policies and city priorities**

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

### **d. Resources and value for money**

Council representation on the HAPs encourages closer working relationships, in particular the opportunities for the joint funding of projects that meet local needs.

**e. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

**f. Risk management**

In not appointing to the HAPs, there is a risk that the Council's designated representation would not be fulfilled and the opportunities and benefits to local tenants and residents not maximised.

## **Conclusion**

8. The Housing Service is seeking nominations to the Inner South Housing Advisory Panel. Community Committees are requested to nominate up to 1 Ward Councillor per Ward within the HAP area. The nominations to the HAPs will continue to help the service build positive working relationships with the Committee and to ensure local priorities are reflected in panel activity.

## **Recommendations**

9. The Inner South Community Committee is requested to nominate up to 1 Ward Member from each of the Beeston and Holbeck, Hunslet and Riverside and Middleton Park Wards within the HAP area.

## **Background information**

- Key functions of Housing Advisory Panels remain in principle the same as during 2018/19, and are to:
  - Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
  - Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local communities needs.
  - More information is available from [www.leeds.gov.uk/hap](http://www.leeds.gov.uk/hap) or from the Tenant Engagement Service, 0113 378 3330 or email [housingadvisorypanel@leeds.gov.uk](mailto:housingadvisorypanel@leeds.gov.uk)

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Housing Advisory Panel	LCC Homes	Wards	LCC Homes
Inner East	7098	Burmantofts & Richmond Hill	4417
		Gipton & Harehills	2681
Inner North East	3034	Chapel Allerton	1934
		Moortown	490
		Roundhay	610
Inner North West	3759	Headingley & Hyde Park	503
		Little London & Woodhouse	1933
		Weetwood	1323
Inner South	6414	Beeston & Holbeck	2439
		Hunslet & Riverside	1817
		Middleton Park	2158
Inner West	8120	Armley	2694
		Bramley & Stanningley	2965
		Kirkstall	2461
Outer East	4437	Killingbeck & Seacroft	4437
Outer North East	2358	Alwoodley	1124
		Harewood	383
		Wetherby	851
Outer North West	3630	Adel & Wharfedale	644
		Guiseley & Rawdon	703
		Horsforth	889
		Otley & Yeadon	1394
Outer South	4204	Ardley & Robin Hood	890
		Morley North	934
		Morley South	1105
		Rothwell	1275
Outer South East	4419	Crossgates & Whinmoor	1870
		Garforth & Swillington	876
		Kippax & Methley	1143
		Temple Newsam	1530
Outer West	5009	Calverley & Farsley	728
		Farnley & Wortley	2537
		Pudsey	1744

(2018/19 Year End)

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**Report of:** Area Leader

**Report to:** Inner South Community Committee:  
Beeston & Holbeck, Hunslet & Riverside, Middleton Park

**Report author:** Lyn Bambury 07891276639

**Date:** 12<sup>th</sup> June 2019 **For decision**

**Title:** Inner South Sub Group Nominations Report

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## 1. Purpose of Report

To make nominations to each of the Inner South Community Committee Sub Groups for 2019/20.

## 2. Main Issues

Members will have considered Appointments to Outside Bodies and Community Champions elsewhere on the Community Committee agenda. Members are now asked to make nominations to each of the Inner South Community Committee Sub Groups for 2019/20.

The 2018/19 representatives are shown below:

Sub Group	Number of places	Current appointees	Community Committee Champion
<b>Environmental &amp; Community Safety</b>	3	Cllr Groves, Cllr Iqbal, Cllr Gabriel (Chair).	Cllr Gabriel (Env) Cllr Iqbal (Comm Safety)
<b>Children &amp; Family</b>	3	Cllr Blake, Cllr Wray, Cllr Scopes (Chair).	Cllr Scopes

## 3. Recommendation

Members are invited to nominate representatives for each of the Inner South Community Sub Groups.

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**Report of:** Area Leader

**Report to:** Inner South Community Committee  
Beeston & Holbeck; Hunslet & Riverside; Middleton Park

**Report author:** Lyn Bambury 07891276639

**Date:** 12<sup>th</sup> June 2019 For decision

## Inner South Community Committee - Finance Report

---

### Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2019.

### Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner South this means that the money will be administered by the Inner South Community Committee.
9. Following consultation, the Communities Team will work with members of the community committee, to develop a plan to spend CIL funding on local infrastructure projects. This will be on a case by case basis.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity

budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a) consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b) a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
- c) details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

15. The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

16. Associated Recommendation: Members are asked to review the minimum conditions as set out in paragraph 14 of this report, consider whether any amendments are required and approve such conditions for operation in 2019/2020. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

17. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

### **Wellbeing Budget Position 2019/20**

18. The total revenue budget approved by Executive Board for 2019/20 was **£192,580.00**. **Table 1** shows a carry forward figure of **£114,148.13** which includes underspends from projects completed in 2018/19. **£81,594.64** represents wellbeing allocated to projects in 2018/19 and not yet completed. The total revenue funding available to the Community Committee for 2019/20 is therefore **£225,133.49**. A full breakdown of the projects approved or ring-fenced is available on request.

19. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

20. The Community Committee is asked to note that there is currently a remaining balance of **£207,478.62**. A full breakdown of the projects is listed in Table 1 and is available on request.

**TABLE 1: Wellbeing revenue 2019/20**

	<b>£</b>
<b>INCOME: 2019/20</b>	<b>192,580.00</b>
Balance brought forward from previous year	114,148.13
Less projects brought forward from previous year	81,594.64
<b>TOTAL AVAILABLE: 2019/20</b>	<b>225,133.49</b>
<b>Area wide ring fenced projects</b>	<b>£</b>
Small Grants	TBC
Community Skips	TBC
Community Engagement	TBC
Environmental Sub Group	TBC
IS Youth Summit	TBC

<b>Total spend: Area wide ring fenced projects</b>	<b>£TBC</b>
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Ward Projects	£225,133.49	Ward Split		
		B&H	H&R	MP
<b>Per ward carry forward + new allocation</b>		£78,121.50	£77,239.49	£69,772.50
Middleton Park Hanging Baskets	4,485.00			4,485.00
Middleton Park Out of School Activities	4,685.00			4,685.00
Middleton Park Activity Days	3,100.00			3,100.00
Inner South Active Communities Project - DAZL	3,622.37		1,000	2,622.37
Kicks Project: Old Cockburn Sports Hall Rent	1762.50		1762.50	
<b>Total spend: Area wide + ward projects</b>	<b>17,654.87</b>	<b>£0</b>	<b>£2762.50</b>	<b>£14,892.37</b>
<b>Balance remaining (Total/Per ward)</b>	<b>207,478.62</b>	<b>£78,121.50</b>	<b>£74,476.99</b>	<b>£54,880.13</b>

### Wellbeing Budget Ring-fences

20. At this time of year it is usual for Members to consider ringfences for new financial year.

21. Members are asked to consider the proposed ringfences set out below for 2019/20. If members request any changes to these figures they will have an impact on the amount

of budget available for new schemes. Members are asked to note that these figures are based on previous year's spend and recent quotes.

22. The **small grant allocation** to be ring fenced at £5,500. This is based on the 2019/19 spend being £5460. Allocation by ward is proposed as follows: (Beeston & Holbeck: £2000.00, Hunslet & Riverside: £1500.00, Middleton Park: £2,000.00).
23. The **Community skips** budget to be ring fenced at £2,000.00. This is based on the 2018/19 spend being £1,130.00. Allocation by ward is proposed as follows: (Beeston & Holbeck: £1,000.00, Hunslet & Riverside: £500.00, Middleton Park: £500.00)
24. Members are asked to consider ringfencing £5,000.00 to support **Community Engagement Activities**. This is based on last year's spend being £6000. Allocation by ward, proposed as follows: (Beeston & Holbeck: £1000.00, Hunslet & Riverside: £2,000.00, Middleton Park: £2000.00) This would cover costs to promote Community Committee activities such as leaflet printing, venue hire, food/refreshments, transport costs etc. Any request for schemes outside these categories would need to be considered separately through the normal wellbeing channels.
25. Members are asked to ringfence £8,000.00 to be allocated to the **Holbeck Priority Neighbourhood**. Spend in 2018/19 was £11,700. This is to fund small programmes of community partnership work or initiatives identified by local groups. The potential projects identified at the Holbeck residents meeting and the Core Group meeting can be funded through this pot. An action plan has been formed which we will continue to populate and work with partners to deliver and from that action plan a list of potential projects to take forward. These programmes of work and proposals for funding from wellbeing funds can be considered and approved by Beeston & Holbeck Ward Members outside of Community Committee meetings.
26. Members are asked to ringfence £8,000.00 to be allocated to **the Beeston Hill Priority Neighbourhood**, based on a 2018/19 spend of £5217.00. This is to fund small programmes of community partnership work or initiatives identified by local groups. The potential projects identified at the Beeston Hill residents meeting and the Core Group meeting can be funded through this pot. An action plan has been formed which we will continue to populate and work with partners to deliver and from that action plan a list of potential projects to take forward. These programmes of work and proposals for funding from wellbeing funds can be considered and approved by Hunslet and Riverside Ward Members outside of Community Committee meetings.
27. Members are asked to ringfence £3,000 to be allocated to the **Inner South Environmental Sub Group** to fund projects identified through the sub group. These programmes of work and proposals for funding from wellbeing funds can be considered and approved by Members outside of Community Committee meetings.
28. **The Beeston & Holbeck Christmas Lights and Decorations** based on consultation with members for this year, it is recommended to allocate £8661.00 for 2019/20, **subject to any further development and member agreement to final scheme.**

29. **The Belle Isle & Middleton Christmas Lights** and Decorations (based on a last years provision), it is recommended to allocate £9938.00 for 2019/20. **Subject to any further development and member agreement to final scheme.** This is based on the 2019/20 quote from Leeds Lights.
30. **The Hunslet and Riverside Christmas Lights** and Decorations based on a last years provision, it is recommended to allocate £1995.00 for 2019/20, **subject to any further development and member agreement to the final scheme.** This is based on the 2019/20 quote from Leeds Lights.
31. **CCTV Cameras** – Members are asked to commit for the ongoing cost of Public space CCTV cameras: £4,500.00. This is £1,000.00 per camera. An allocation for £2,500 from Beeston and Holbeck ward and £2,000 from Hunslet and Riverside ward for 2018/19. **Please note this cost will need to be met every year for 5 years.**
32. **The Inner South Youth Summit** - based on the 2018/19 cost of £2,700.00, Members are asked to allocate £2,700 for 2019/20. This to be split equally between all 3 wards, based on the breakdown of schools attending at the 2018/19 event.
33. **Inner South Galas and Festivals** – based on applications received and the 2018/19 costs, it is proposed to ringfence £11,000.00 for 2019/20. This covers Holbeck Gala £3000, Beeston Festival £5000.00 and Hunslet Community Gala £3000.00. This would be split between Beeston & Holbeck: £4,500.00 and Hunslet & Riverside: £6,500.00, as per the 2018/19 proportionate ward splits.
34. Members are asked to ringfence £3,000.00 to deliver a **Community Heroes** event in 2019/20 in the Inner South.
35. **Environmental Enforcement Officer:** it is proposed to ringfence £28,000.00 to be split equally between B&H & H&R for this post, for the 2019/20 financial year. There would be a commitment to ringfence the same amount for the following year.
36. **Belle Isle and Middleton Love Where You Live:** members are asked to consider ringfencing £5,000.00 for the 2019/20 period, to fund projects identified within the ward. These programmes of work and proposals for funding from wellbeing funds can be considered and approved by Middleton Park Ward Members outside of Community Committee meetings.

### **Wellbeing and Capital projects for consideration and approval**

37. There following projects are presented for Members' consideration:

**Project Title: Community Trip to Scarborough**

**Name of Group or Organisation: Asha Neighbourhood Project**

**Total Project Cost:** £1,875

**Amount proposed from Well Being Budget 2019/20** £497 (Revenue)

**Wards Covered:** Hunslet & Riverside

**Project Summary:**

A Family trip to Scarborough. Asha Neighbourhood Project would like to take 141 people (Mothers and children) to Scarborough. We will hire 3 coaches on 28<sup>th</sup> August 2019. We will depart at 9.00am and return 7.00pm. The trip will be a healthy and revitalising break away from chaotic life. This trip will give an opportunity for families to learn and create memories with their children during the summer vacation. Community trips can give families time to reassess their life, contributing to their mental and physical wellbeing, improve social skills, reduce social isolation and improve community cohesion with families having the chance to interact with people from different faiths and ethnic communities.

**Community Committee Priorities:**

- Communities are empowered and engaged. People get on well together

38. **Project Title:** Civil/Environmental Enforcement Officer

**Name of Group or Organisation:** Cleaner Neighbourhoods Team

**Total Project Cost:** £28,000

**Amount proposed from Wellbeing Budget 2019/20:** £28,000

**Wards Covered:** Beeston & Holbeck (£14,000), Hunslet & Riverside (£14,000)

Project Summary: The proposal is to fund an Environmental Enforcement Officer, that will be based within the Cleaner Neighbourhoods Team, and that will work exclusively in the Beeston & Holbeck and Riverside & Hunslet wards. This Officer will be additional to the current service available to both wards. The main responsibilities will be around enforcement in relation to dog fouling, littering and parking.

This proposal mirrors a project Cleaner Neighbourhoods manage for Morley Town Council. They jointly fund the post at a cost of £28k. Something similar to reflect the role in Inner South will be drawn up if the funding for this position is secured.

The table below gives a breakdown of the income from Fixed Penalty Notices (FPN's) and Penalty Charge Notices (PCN's) issued by the officer that will be offset against the £28k which is summarised in the row – 'Total amount to bill'. As outlined in the SLA only the income from fines successfully issued and paid will be deducted from the £28k (which is what's shown in the table).

To issue PCN's the appointed officer has to be a uniformed Civil Enforcement officer and managed by Parking Services with the environmental enforcement role tagged on. However, the Officer will, in the main, be managed by South Cleaner Neighbourhoods Team with Parking Services only being involved when difficult situations may arise in relation to parking enforcement.

The latter role is restricted to litter and dog fouling enforcement. As things stand there is no specific Job Description (JD) that encompasses this unique role. The Morley Officer has been appointed on a Civil Enforcement Officer JD.

Parking Services have raised a number of points which Members need to be aware of prior to considering this proposal:

- a) The full cost needs to be budgeted. At £28,000 we are not covering our costs and we can't subsidise it any further. The income from parking fines only applies to additional tickets as the income from normal operations is already included in the parking budget. So in this area everything from football, residents zones, pay & display etc. will continue to be covered by our standard patrols and the income retained. In Morley there was an initial bump in tickets because many of the areas had not been covered before due to the geography of the area, travelling time etc. but current levels are much lower – 8 tickets (£224) were issued in March.
- b) The officer will need direction in terms of where to go and what to do at what time etc. In Morley, each week the deployment is 2 days in Morley, 1 day in Drighlington & 1 in Gildersome, the work programme slots into their existing parish council meeting cycle so everyone knows what is expected. In parking we can deal with all the admin, equipment etc. but deployment needs to be local.
- c) It needs to be understood that our parking powers are limited in law so we can't deal with issues such as pavement parking or parking which is legal but unpopular locally (for example if someone parks outside another person's house to go to football).

Summary Proposed Charges								
		Number Paid See tabs FPN's & PCN's	£		Morley 50%	Drighlington 25%	Gildersome 25%	
Share of M Walters			£28,000.00		£14,000.00	£7,000.00	£7,000.00	
Income Received FPN's		35	(£2,445.00)		(£1,222.50)	(£611.25)	(£611.25)	
Agreed Income For PCN's		402	(£11,127.36)		(£5,563.68)	(£2,781.84)	(£2,781.84)	
Total Amount to bill (based on Agreed split)					<b>£7,213.82</b>	<b>£3,606.91</b>	<b>£3,606.91</b>	

**39. Project Title:** Community Heroes Event

**Name of Group or Organisation:** Communities Team

**Total Project Cost:** £3,000

**Amount proposed from Wellbeing Budget 2019/20:** £3,000

**Wards Covered:** Beeston & Holbeck, Hunslet & Riverside, Middleton Park

Project Summary: This proposal is to hold a Community Heroes Event, similar to events previously held in Inner South, where the Community Committee recognises the contribution community and voluntary groups make to improving life in south Leeds.



This event will focus on bringing together all of the community and voluntary groups in the area who have received funding from Community Committee Wellbeing Funding. The event aims to better connect community groups, to share good practice and celebrate success. Whilst there are a lot of community and voluntary groups doing good work across Inner South it is rare that these groups ever meet together. This event will provide an opportunity for these groups to network, learn and get inspired by the work that is going on across the three wards.

The event will also provide a good opportunity for a number of VCS support organisations to connect with these groups.

The preferred time and venue to hold the event are up for discussion with Community Committee but ideally an Autumn date and a local venue, such as John Charles Centre, would probably be best for access, convenience etc.

The costs are estimated at £3,000 which includes room hire, refreshments, certificates and transport.

Members should note that the council holds a Leeds Compassionate City awards, which is a city-wide event held annually, at the Civic Hall. This awards event is to recognise and celebrate the work of the city's many unsung heroes and Support the Vision for Leeds. Communities both support this event and nominate local groups for awards.

**40. Project Title:** Holbeck Gala

**Name of Group or Organisation:** Holbeck Gala

**Total Project Cost:** £11,000

**Amount proposed from Wellbeing Budget 2019/20:** £3,000

**Wards Covered:** Beeston and Holbeck (£2,000) and Hunslet and Riverside (£1000)

**Project Summary:** Holbeck Gala, (held on Holbeck Moor) is a free, popular annual event, which has now been running for several years. The aim is to deliver a fun, entertaining and informative event with market stalls, food and drink, games, music and much more on **6<sup>th</sup> July 2019**. The event brings diverse members of the community together, where they can enjoy their day in the company of other local residents, thus improving community cohesion.

The funding would contribute towards:

- Marquee £2570
- Insurance £542

**Community Committee Priorities:**

- Residents in Inner South have access to opportunities to become involved in sport and culture
- Provide a range of activities for young people across the Inner South
- Communities are empowered and engaged. People get on well together

**41. Project Title:** Summer Activities 2019

**Name of Group or Organisation:** Friends of Middleton Park

**Total Project Cost:** £13,000.00

**Amount proposed from Wellbeing Budget 2018/19** £4,000.00 (Revenue)

**Wards Covered:** Middleton Park

**Project Summary:**

FOMP arrange a summer programme of events in Middleton Park annually. The aim is to bring as many people into the park to enjoy the wonderful greenspace it has to offer. Events are wide ranging and aim to appeal to a diverse range of people, providing community activity and interaction with others in an outdoor setting. Events include walks, history and heritage activities, childrens' activities, bands, a kite festival, annual show, a dog show and outdoor theatre.

If successful the grant would be used to pay for the activities in the park as part of the Summer Programme for 2019,

Every pupil at all primary schools in the Inner South will receive a copy of summer programme of activities to take home, plus events will be promoted on the website, social media channels and also in the YEP and South Leeds Life.

The grant will pay for:

- Magic & Mayhem
- People's Picnic
- Music Festival
- Wildlife Day
- Dog Show
- £1,100 contribution towards The Great Middleton Park Show

**Community Committee Priorities:**

Residents in Inner South have access to opportunities to become involved in sport and culture

42. **Project Title:** Inner South Youth Summit 2019/20

**Name of Group or Organisation:** Communities Team

**Total Project Cost:** £2,700.00

**Amount proposed from Wellbeing Budget 2019/20:** £2,700.00 (Revenue)

**Wards Covered:** Beeston & Holbeck (£900), Hunslet & Riverside (£900), Middleton Park (£900)

**Project Summary:**

The Youth Summit is an opportunity for pupils aged 8-17yrs living in the Inner South of Leeds (Beeston, Holbeck, Belle Isle, Cottingley, Middleton, Hunslet and the City Centre) to learn about democracy, take part in activities and influence decision making.

This is a great chance for pupils to have a voice in their wider community, inform councillors what activities they would like funded in the area and have discussions about issues that affect young people.

This year we are hoping to make the event even bigger and better event. We are hoping to attract up to 200 young people and increase engagement with high schools, in particular.

Some of the benefits for young people:

- Feeling valued and heard, therefore, increasing confidence in expressing their feelings and needs.
- Strengthen communication skills and group work skills.
- Be active citizens in their communities and make a difference to others.

Some of the benefits to schools/ organisations:

- Increase awareness of issues and challenges faced by children and young people.
- Supports the organisation to actively participate in the local community and council decision making.
- Be involved in local initiatives, such as, 'Child Friendly Leeds'.

The funding will provide refreshments and goody bags for children and young people, with any underspend going back into the Inner South Pot, to be divided equally between wards.

#### **Community Committee Priorities:**

- **Best city for children & young people;** provide a range of activities for young people across Inner South.

#### **43. Project Title:** Belle Isle Kicks Project

**Name of Group or Organisation:** LCC Inner South Youth Service

**Total Project Cost:** £6,060.00

**Amount proposed from Wellbeing Budget 2019/20:** £6,060.00 (Revenue)

**Wards Covered:** Middleton Park

#### **Project Summary:**

The grant will be used to provide a Kicks Project in Belle Isle. The project will be for young people aged 8-18 in the local area. Young people will be able to participate in constructive sporting and educational activities in a safe local environment. The Kicks Project aims to deliver high quality coaching as well as informal and social education. The sessions through summer will be 3 hours long with the age groups split, this will continue for 5 weeks.

We would also look to continue the project until March 2020 one evening each week for 2 hours if there is interest in the project. The Kicks Projects regularly meet up with other projects throughout the city and further afield to hold tournaments.

The grant will provide refreshments and fruit to Young People to encourage hydration and healthy eating.

The venue would be the Multi Use Sports area at Springwell School on Belle Isle Road  
Breakdown:

LUFC Coaches x2 @ £60 an hour x3 hours for 5 weeks £900.00  
 Youth Workers x2 @ £30 an hour x3 hours for 5 weeks £3450.00  
 Consumables for summer. Water/Juice/fruit £50.00  
 Balls and Bibs £100.00  
 LUFC coaches x2 £120 a week for 24 weeks £2880.00  
 Youth Workers x2 £60 a week for 24 weeks £1440.00  
 Consumables £240.00

**Community Committee Priorities:**

- **Best city for children & young people;** provide a range of activities for young people across Inner South.

44. **Project Title:** Inner South Christmas Lights for 2019

**Name of Group or Organisation:** Leeds Lights

**Total Project Cost:** £20,554.00

**Amount proposed from Wellbeing Budget 2018/19:** £20,554.00

**Wards Covered:** Hunslet and Riverside and Middleton Park.

**Project Summary:** Below is a breakdown of the Christmas Lights Provision for Inner South. **\*Middleton Park provision to be confirmed, following the site visit\***

<b>Middleton Park Christmas Lights</b>	
Middleton Circus	
Hire of 10 x motifs at £218 per motif	£2,180.00
Lights in Natural trees 10 x sets at £150 per set	£1,500.00
Installation of 7 x colour changing flood lights (3 x in the smaller tree and 4 x in large tree)	£595.00
Staff attendance at stitch on	£80.00
<b>Belle Isle Circus</b>	
Hire of 10 x motifs at £218 per motif	£2,180.00
Lights in natural trees 17 sets +2 x looms at £150 per set	£2,550.00
Staff attendance at switch on	£80.00
<b>Total Cost</b>	<b>£9,165.00</b>

<b>Beeston &amp; Holbeck Christmas Lights</b>	
<b>Beeston (near Co-op)</b>	
Hire of 9 x motifs at £218 per motif	£1,962.00
Lights in Natural trees 6 x sets	£825.00
20 ft cut tree with lights	£1,350.00
<b>Holbeck Moor/St Matthews</b>	
Hire of 8 x motifs at £218 per motif	£1,744.00
Lights in natural trees 6 x sets	£825.00
20ft cut tree with lights	£1,955
<b>Total Cost</b>	<b>£8,661.00</b>

<b>Hunslet &amp; Riverside Christmas Lights</b>	
<b>Hunslet Carr</b>	
Hire of 7 x motifs at £218 per motif	£1,526.00
Installation of 3 sets of white LED tree lights @ £143 per set in 2 trees	£429.99
<b>Total Cost</b>	<b>£1,955.00</b>

45. **Project Title:** Creating and Sustaining Local Jobs in South Leeds  
**Name of Group or Organisation:** Leeds City Council, City Development  
**Total Project Cost:** £97,049  
**Amount proposed from Wellbeing Budget 19/20:** £9,000 (Revenue)  
**Wards Covered:** Beeston & Holbeck, (£3,000), Hunslet & Riverside, (£3,000) Middleton Park (£3,000).

**Project Summary:**

The project will focus on businesses (including social enterprises) based in the Leeds South CLLD Programme area, and support them to grow and create **local jobs**.

The Wellbeing grant will part-fund the costs of a ‘business account manager’ (actual job title will be Growth Manager), whose role will be entirely focussed on businesses which are based in South CLLD Programme area, and across all 3 wards covered by the Inner South Community Committee.

This is a new half-time post, created specifically for this project and the growth manager will spend **100% of their time on local Inner South businesses and social enterprises**. They will use a traditional, locally pro-active approach to contacting and supporting local companies, including developing linkages with local business networks, business parks, workspaces and forums, direct marketing to eligible businesses within the target area and any meetings will take place at a location to suit the business owner – often on site at their premises. The business account manager will provide the owners and/or managers with advice and guidance on steps they could take to make their enterprise grow, help to broker appropriate support from private and public sector sources, with the aim of **creating jobs and training opportunities within the local area**.

Hot-desking arrangements in the Inner South Area will be arranged as appropriate, although the post will be co-located with Business Growth Service team and will benefit from being part of a City Region wide team, to be able to make links to the full range of support for local business owners.

The application is requesting 50% of the costs of a 0.6FTE account manager for 2019/20 within a wider 3 year project. **This works out to 3 days per week, or just over 22 hours dedicated to Inner South.**

The ‘Growth Manager’ will engage with existing small and medium sized businesses within the South Leeds CLLD geography, help to remove barriers to business growth and to facilitate the creation of local new jobs in those companies.

Over a 30 month delivery period, the 'growth manager' will aim to engage with 150 businesses, provide assistance to 90 businesses within the Inner South Community Committee Area and broker intensive assistance to 45 of these businesses. **Within the initial 7 months for which funding is requested, the post holder will aim to contact 35 businesses and provide assistance to 18 businesses. The project will aim to facilitate one new job per business in receipt of intensive assistance** (defined as £1,000 + worth of business support), **45 new jobs will be created by March 2023** with monitoring built into the project to collect any associated job outputs.

The request for Committee funding is initially for one financial year, but we are likely to submit a request for a further amount in the next financial year to cover the period from July 2019 to March 2021. This funding will act as a catalyst for a bid to the Leeds South CLLD programme and will with the support of the City Development Department. lead to support being provided for a further 12 months (to March 2022), equating to bids of £25,000 wellbeing funding for 2019 - 2022.

#### **Community Committee Priorities:**

- Best City for Business: provide opportunities for people to get jobs or learn new skills

#### **Delegated Decisions (DDN)**

46. Since the last Community Committee on 6<sup>th</sup> March 2019 the following projects have been considered and approved by DDN:

- a) **Belle Isle Gala: Belle Isle Tenant Management Organisation**, £2500, 2018/19 Wellbeing Budget, (Middleton Park);
- b) **Middleton Park Bins: Cleaner Neighbourhoods Team**, £6090 Capital (Middleton Park);
- c) **Middleton Park Hanging Baskets: LCC Parks & Countryside** £4,485 (Middleton Park);
- d) **Hunslet & Riverside Little Free Library: Leeds Little Free Libraries**, £1000 Capital (Hunslet & Riverside)
- e) **Beeston Hill Priority Neighbourhood Noticeboards: LCC Parks & Countryside**, £9,225 Capital/Wellbeing (Hunslet & Riverside);
- f) **Parnaby Tavern Knee Rail Fencing: Hunslet Carr Residents Association**, £4,250 Capital (Hunslet & Riverside);
- g) **Middleton Park Out of School Activities: LCC Youth Service**, £4685, (Middleton Park);
- h) **Middleton Park Activity Days: LCC Youth Service** £3,100 (Middleton Park);
- i) **The Friday Night Project: Breeze: LCC Breeze Team** £13,701 YAF (Middleton Park);
- j) **Hunslet & Riverside Activity Day: LCC Youth Service** £1,550 YAF (Hunslet & Riverside);
- k) **Hunslet and Riverside Out of School Activities: LCC Youth Service** £5,506 YAF (Hunslet & Riverside);
- l) **Mini Breeze Events: LCC Breeze Team** £7,200 YAF, (£1,800 Beeston & Holbeck, £1,800 Hunslet & Riverside, £3,600 Middleton Park);
- m) **Get into Triathlon: Active Leeds**, £1,190 YAF (Middleton Park).

- n) **Main Entrance Renovations: Manorfield Hall** £2,050 Capital, £150 Revenue, (Middleton Park)
- o) **Inner South Active Communities Project: DAZL** £6,938.74. (£1507.18 YAF Beeston & Holbeck, £1417.19 YAF/£1000 Wellbeing Hunslet & Riverside, £392 YAF/£2,622.37 Wellbeing – Middleton Park).
- p) **Rise and Shine: St Lukes Cares** £8,000.00 YAF. (£4,000.00 YAF Beeson & Holbeck, £4,000.00 YAF Hunslet & Riverside).
- q) **Drop in Project: Reestablish** £3,000.00 YAF. (£2250 YAF Beeston & Holbeck, £750 YAF Hunslet & Riverside).
- r) **Kicks Project (Old Cockburn Sports Hall Rent): LCC Youth Service** £1762.50 (Hunslet & Riverside).

## Declined Projects

47. Since the last Community Committee on 6<sup>th</sup> March 2019, the following projects have been declined:

- a) **Old Lane Allotments (Electricity)** £5987.00 (Capital), Beeston & Holbeck
- b) **Holbeck After School Klub: Kidz Klub Leeds**, £3339.40 (Revenue) Beeston & Holbeck,
- c) **Irish Arts & Cultural Activities in Hunslet & Riverside and Beeston & Holbeck: Leeds Irish Arts Foundation** £1,200.00 (Revenue), Beeston & Holbeck, Hunslet & Riverside,
- d) **Picnic Tables: Friends of Holbeck Moor** £1000.00 (Capital), Beeston & Holbeck,

## Monitoring Information

48. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

49. Detailed below is a project update that the Communities Team has received since the last meeting of the Community Committee in March 2019:

<b>Name of Project:</b>	<b>Inner South Area Activity Programme for 18/19</b>		
<b>Name of Organisation:</b>	<b>West Leeds Activity Centre Youth Offer Projects – Children’s Services</b>		
<b>Funded awarded:</b>	<b>£2,750</b> (equal split between B&H/H&R)	<b>Accumulative spend date:</b>	£2,475
<b>1. Agreed Project Outputs</b> Use this section to tell us the purpose of the grant and Project Targets			
<b>Purpose of the Grant:</b>			

The programme will provide for 10 x 2 hour activity experiences free to young people aged 8 - 15 yrs who live in the Community Committee area of Inner South Leeds (specifically B&H and H&R wards) for up to 8 young people per session. This will have a specific emphasis on children/young people from priority neighbourhoods accessing up to 80 activity opportunities.

It is planned that 10 Activity sessions will be taken out to local parks and playing fields in each locality. This will include the Inflatable games, Climbing Tower, Den Building, Team challenges and a variety of Wide games/sports. The cost of taking the resource out to the localities and any other expenses is part of the bid. If there are any specific requests from participating agencies to deliver sessions locally the staff team will be happy to oblige.

The team will deliver the sessions at the times and dates that work best for the young people and they will have a choice as to which activity they most want to do. Although the WLAC team will be responsible for the transport and activity, they will request pastoral support from local organisation i.e. Clusters, schools & youth work providers, whenever they can provide it. If this is not possible to WLAC will provide an additional worker to cover this role. This is to ensure that the young people have a familiar face in attendance on a pastoral staffing support ratio of 8-1.

Venues will be secured in appropriate places; e.g. (Beeston & Holbeck ward) Cross Flatts Park, Beeston, Holbeck Moor, St Matthews CC, Cottingley, & Cockburn High school (Hunslet & Riverside ward) parts of City Centre, Beeston Hill, Hunslet & Stourton. More local venues will be identified as requested by young people and other stakeholders.

All the activities are at the same price of £190 per session, for up to 8 young people, run for two hours at a time.

**Success of the project will be measured in a few different ways.** These include;

- Feedback sheets from young people and staffs evaluations for each activity session. We expect young people to have had fun, improve self-confidence and self-esteem, make more friends, learn new skills, be diverted from antisocial behaviour/crime, improve healthy lifestyles and increase participation
- Satisfaction levels from participants & supporting staff to average at least 8/10
- Targets set; to deliver 10 x 2 hour activity experiences free to young people aged 8-15 years from the Inner South Community Committee area; to offer a total of 80 activity opportunities for young people.

Target age range ( expected numbers for each age group)							
8-10yrs	35	11-12yrs	35	13-15yrs	10	16-17yrs	0

Individual activity session records will be completed by the WLAC Activity staff and the monitoring completed through the office admin and analysis and final reports by the centre manager. Records/data will be inputted onto the Breeze Culture Network monitoring system.

## 2. Project Monitoring report

Use this section to tell us if/ how you met the agreed project outputs (above); the impact of the project; the number of sessions (if applicable); where the project took place and evaluate the success of your project to date. Please include activities for the monitoring period including number of participants and progress against any targets.



The project began rather later than we had intended due to the demand on West Leeds Activity Centre over the Summer of 2018. Children Looked After took up a lot of our work. Our initial contacts were with the Youth Service teams as this was where we had originally identified areas of need. However, it was Hamara Healthy Living Centre who took up our offer initially and they asked if we could deliver sessions to different groups that they work with at their site on Tempest Road, We took the climbing tower to one of their sessions and also took the sumo suits there, we worked with 2 different groups of young people who participated in the activities. We took our sumo wrestling activity to BAFF who work with families from the Beeston area, We also engaged with 2 local schools and took activities to the children there.

We have worked with a variety of young people from around Beeston, Holbeck and Hunslet with all the figures below.

**a) Activities:** What the project outputs were

During the sessions we delivered a number of different activities all with a view to getting the children and young people active:

Climbing Tower X3

Inflatables such as Sumo Wrestling, Gladiator Challenge X4

Bush-craft Skills X2

All activities were delivered in outside school time.

**b) Beneficiaries:** Number of people who benefited from the project and evidence (e.g. register). Were there any groups listed in the application form who did not participate?

Over 80 young people benefitted from this project who were from the Inner South Area of Leeds

The children are listed on the attached spreadsheet

**c) Project management:** Who was involved in delivering the project and any issues faced

Trained Activity Staff from West Leeds Activity Centre delivered the sessions. These sessions were planned with the community centres and schools as to what the children were asking for and what they would benefit most from. WLAC managed the contact to centres and schools and left the identifying the children to the schools

Issues we faced were the Youth Service not thinking our activities were appropriate for their groups/ situations e.g. lack of floodlighting in car parks for the climbing tower.

We also wrote on the original bid that we would deliver in parks and communal areas, after consulting with young people we found that they would be more likely to access an activity if they were familiar with everyone attending, including seeing familiar adult faces, with that in mind we made the decision to deliver in the grounds of schools and youth clubs so that young people felt safer and had the support to try new things.

Once young people have a taste of the activities they want more so we need to have a sustainability plan in place for the future

**d) Targets:** Whether the project achieved its targets outlined in the application form

**The project has reached 90% of the target, see below.**

**e) Financial:** Details of match funding secured, explanation of any over/underspend, evidence of expenditure

We have run 9 sessions, which is one less than we said we would deliver, We did however make very good links with New Bewerley Community Primary in the new year but after a face to face meeting with them our communication went to the teacher's junk email folder, In the last week in March the teacher emailed to say she had just found the email in her junk folder and was disappointed that she had missed it, she has also said she'd like to be kept informed of any further funding so we are confident that we could fulfil the 10<sup>th</sup> session.

**f) Publicity:** Details and evidence of how the project was promoted.

We made direct contact with the Youth Service, Hamara, Cluster meetings, Active Schools, Direct contact with schools including safeguarding leads and learning mentors

**g) Photographs:** Provide at least two photographs of the project and advise whether these can be used by the Communities Team for publicity purposes.



**h) Reference:** Provide contact details of at least one person who benefitted from the project who is willing to be interviewed about the project for Community Committee publicity purposes.

**Ingram Road Primary school (head teacher):** [info@ingramroad.leeds.sch.uk](mailto:info@ingramroad.leeds.sch.uk)

**i) Exit Strategy:** Provide details on the delivery of the exit strategy outlined in the application form (see section 12)

We would like further funding and would be grateful if we could carry over the session

**3. Have there been any unexpected outcomes throughout the project?**

Explain any unexpected outcomes, how/if these have been overcome, how/if this has enhanced the project.

The sessions have raised issues of how little exercise young people are getting. The need to provide information so the children can move onto find where they can pursue climbing and other activities is key to this work as both staff and young people can access.

**4. Equality Monitoring**

Use this section to tell us the number of people in each equality group (as identified on your application form) you project engaged/ worked with

Equality Group	Did your project address this equality group?		How many people benefited under this group?
Young People	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Over 80</b>
Older People	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Disability	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Gender	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Race ethnicity	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Religion & Belief	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Sexual Orientation	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Carers	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
*Socio-economic (define)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Other (please specify)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

**Sections 5 to 7 should be completed if appropriate for your project**

**5. Attendance Figures**

Please enclose attendance records/registers. Please ensure registers include name, age, postcode and breeze card numbers (if card presented)

**See attached spreadsheet**

Session (name and date of session)	Age 8-11	Age 12-17	Total attendance
19.12.19 Hamara	6	1	7
19.12.19 Hamara	1	4	5
27.2.19 BAAF	3	3	6
6.3.19 Ingram Road Primary	8	0	8
6.3.19 Ingram Road Primary	8	0	8
13.3.19 Ingram Road Primary	10	0	10
13.3.19 Ingram Road Primary	12	0	12
18.3.19 Hunslet Moor	10	0	0
25.3.19 Hunslet Moor	10	0	0

**6. How have children and young people planned, delivered and evaluated the project?**

Please complete this section for all youth activity funded projects and provide any supporting documents e.g. evaluation forms.

Young people have taken part in activities that they would otherwise not have been able to access. When we have contacted other organisations e.g. schools and youth clubs, we have given the organising adults the choice of the activities that we can offer offsite and they have consulted with the young people to decide which activity we should bring. During the session we have constantly reassured the young people, particularly with the climbing which can be intimidating, and asked how they are feeling and how they think the activity is going, We have introduced different challenges to help the young people progress if they felt something was “too easy”

**7. How has the project contributed to the children and young people’s plan?**

In particular outcome: Have Fun Growing up; provide play, leisure, culture and sporting opportunities.

The young people have had lots of fun taking part in activities, we have enriched existing youth club sessions by providing activities that they don't usually have at their sessions, we have also tried to make them aware of activities they could do in their own time if they have enjoyed taking part e.g. if they have enjoyed climbing we have told them about the various climbing centres in Leeds that they could access, However this becomes more of a challenge if they are from lower income households.

## Youth Activities Fund Position 2019/20

50. The total available for spend in Inner South Community Committee 2019/20, including carry forward from previous year, is **£48,010.83**

51. The Community Committee is asked to note that so far, a total of **£43,563.37** has been allocated to projects, as listed in **Table 2**.

52. The Community Committee is also asked to note that there is a remaining balance of **£4,447.46** in the Youth Activity Fund. A full breakdown of the projects is available on request.

**TABLE 2: Youth Activities Fund 2019/20**

	Ward Split 8-17 Population			
		Beeston & Holbeck	2549	
		City & Hunslet	2335	
		Middleton Park	3438	
		Total	8322	
Total allocation	B&H	H&R	MP	
Income 2019/20	£	£	£	£
Carried forward from previous year	<b>13,208.86</b>	4,599.29	6,387.29	2,222.28
Total available (including brought forward balance) for schemes in 2019/19	<b>58,182.86</b>	18,374.67	19,006.17	20,802.02
Schemes approved in previous year to be delivered this year (2018/19)	<b>10,172.03</b>	4,370.00	3,883.03	1,919.00
Total available budget for this year (2019/20)	<b>48,010.83</b>	14,004.67	15,123.14	18,883.02

Projects 2019/20	Amount requested from YAF	B&H	H&R	MP
The Friday Night Project	13,701.00			13,701.00
Hunslet & Riverside Activity Day	1,550.00		1,550.00	
Hunslet and Riverside Out of School Activities	5,606.00		5,606.00	
Mini Breeze Events	7,200.00	1,800.00	1,800.00	3,600.00
Get Into Triathlon	1,190.00			1,190.00
Rise & Shine	8,000.00	4,000.00	4,000.00	
Re-establish Youth Drop In	3,000.00	2,250.00	750.00	
DAZL	3,316.37	1,507.23	1,417.14	392.00
<b>Total spend against projects</b>	<b>43,563.37</b>	<b>9,557.00</b>	<b>15,123.14</b>	<b>18,883.00</b>
<b>Remaining balance per ward</b>	<b>4,447.46</b>	<b>4,447.44</b>	<b>0.00</b>	<b>0.02</b>

### Declined YAF Projects

53. Since the last Community Committee on 6th March 2019, the following projects have been declined:

- a) **Beeston & Holbeck Out of School Activities: LCC Youth Service, £7977.00**  
YAF (Beeston & Holbeck)

### Small Grants Budget 2019/20

54. At the Inner South Community Committee a small grants budget of **£5,500** is being proposed. Any approved grants will be reported back on at the next committee meeting.

### Community Skips Budget 2019/20

55. At the June 2019 Inner South Community Committee a community skips budget of **£2,000** is being proposed. Any approved grants will be reported back on at the next committee meeting.

### Capital Budget 2019/20

56. The Inner South Community Committee has a capital budget of **£38,646.56** available to spend, as a result of new capital injections.

Members are asked to note the capital allocation broken down by ward and summarised in **Table 5**.

**TABLE 3: Capital 2019/20**

	£	B&H	H&R	MP
<b>Starting totals 2019/20</b>	<b>£58,186.56</b>	<b>£641.00</b>	<b>£37,440.56</b>	<b>£20,105.00</b>
Middleton Park Bins	6,090			6,090
Parnaby Tavern Knee Rail Fencing	4,250		4,250	
Beeston Hill Priority Neighbourhood Noticeboards	6,150		6150	
H&R Little Free Library	1,000		1,000	
Main Entrance Renovations: Manorfield Hall	2,050			2050
<b>Balance remaining (per ward)</b>	<b>£38,646.56</b>	<b>£641.00</b>	<b>£26,040.56</b>	<b>£11,965.00</b>

### **Community Infrastructure Levy (CIL) Budget 2019/20**

57. The Community Committee is asked to note that there is **£92,400.39** total payable to the Inner South Community Committee with **£92,400.39** currently available to spend. The breakdown is as follows Beeston & Holbeck **£342.15**, Hunslet & Riverside **£68,586.75** and Middleton Park **£23,471.49**.

### **Corporate Considerations**

#### **Consultation and Engagement**

58. The Community Committee has previously been consulted on the projects detailed within the report.

#### **Equality and Diversity/Cohesion and Integration**

59. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

#### **Council Polices and City Priorities**

60. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

## **Resources and Value for Money**

61. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

62. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

63. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusion**

64. The Finance Report provides up to date information on the Community Committee's budget position.

## **Recommendations**

65. Members are asked to note:

- a. The Minimum Conditions, to also review and agree (paragraph 14)
- b. Details of the Wellbeing Budget position (Table 1)
- c. Wellbeing proposals for consideration and approval (paragraphs 37-44)
- d. Details of the projects approved via Delegated Decision (paragraph 45)
- e. Monitoring information of its funded projects (paragraph 48)
- f. Details of the Youth Activities Fund (YAF) position (Table 2)
- g. Details of the proposed Small Grants Budget (paragraph 53)
- h. Details of the proposed Community Skips Budget (paragraph 54)
- i. Details of the Capital Budget (Table 3)
- j. Details of the Community Infrastructure Levy Budget (paragraph 56)

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**Report of:** Area Leader

**Report to:** Inner South Community Committee:  
Beeston & Holbeck; Hunslet & Riverside; Middleton Park

**Report author:** Lyn Bambury, 07891 276639

**Date:** 12<sup>th</sup> June 2019 To note

## **Inner South Community Committee – Forward Plan 2019/20**

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### **Purpose of report**

1. This report introduces the Inner South Community Committee Forward Plan for 2019/20. It details the Community Committee meeting dates and sets out workshop themes, as well as providing an update on engagement with the local communities.
2. It also highlights the role of the Community Committee Champions and the work of the Community Committee in relation to the Council Constitution and associated delegations which are managed through its sub group structure.

### **Main issues**

3. Leeds City Council has agreed a constitution which sets out how the Council operates, how decisions are made and the procedures which are followed to ensure that these are efficient, transparent and accountable to local people. Some of these processes are required by law, while others are a matter for the Council to choose.
4. Community Committees were established to build on community engagement and in particular, increase the attendance and active involvement of local people at Community Committee meetings. Themed workshops were introduced to provide a forum for Councillors, residents and services to consider issues affecting their communities and find solutions. The topics were determined in collaboration with service leads and Community Committee Champions.

5. In order to give local citizens a greater say in Council affairs, Community Committees were established on the basis of representing inner and outer areas of the City. The Constitution states that the Executive is to make arrangements for the discharge of some functions for which the Executive is responsible to Community Committees.
6. The Executive has identified a number of functions that Community Committee's exercise decision making on. The Executive however remains ultimately responsible for these services and may remove or limit a Committee's powers. As with the Executive, in exercising their powers Community Committees must make decisions which are in line with the Council's overall policies and budget. The Committees involve all the Councillors from the wards within each committee area and meetings are held in public. The following areas are delegated to Inner South Community Committee:

- Wellbeing Fund
- Youth Activities Fund
- Capital Budget
- Community Infrastructure Levy (CIL)
- Community Centres
- Environmental Services
- CCTV
- Parks & Countryside

7. The Inner South Community Committee has put in place a sub structure to provide support, monitoring of performance and when required decision making to the delegations it is responsible for. These sub groups are as follows:

- **Environmental and Community Safety Sub Group**
- **Children and Family Sub Group**

Information on the activities of the sub groups is included in the Inner South Community Committee Update Report.

8. The Council's approach to locality working through Community Committees and its emerging work in priority neighbourhoods is an essential component of the stronger communities programme in the city. This programme incorporates a strategic approach to migration, tackling poverty, inequality and disadvantage, community cohesion, engagement and development, prevent, counter extremism, work with the Third Sector and equality.
9. Executive Board approved a new model for Locality Working in November 2017 to respond to the national Indices of Multiple Deprivation (IMD) data for 2015 which demonstrated Leeds had sixteen neighbourhoods categorised as being in the most deprived 1% of neighbourhoods nationally.
10. Six priority neighbourhoods were identified to accelerate the Council's approach to tackling poverty and inequality in the city to support and encourage partners and stakeholders to work differently and encourage learning and development around some of the most challenging issues in the city.

11. The Executive Board report also identified twelve priority wards as the focus for targeted neighbourhood improvement to address poverty and inequality. The twelve wards include: Armley; Bramley and Stanningley; Kirkstall; Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft; Temple Newsam; Chapel Allerton; Middleton Park; Beeston and Holbeck; Hunslet and Riverside; and Hyde Park and Woodhouse (now Little London and Woodhouse).
12. Local partnership teams, known as Core Teams, were introduced towards the end of 2018 and have worked with communities to increase community involvement and participation, develop local action plans and build collaborative projects around key community issues.
13. Town and local centres across Leeds play a crucial role in supporting places and communities to respond to economic change. The Council's draft Inclusive Growth Strategy recognises their importance as economic, social and service hubs and the need to continue to deliver improvements that promote enterprise and connect people to jobs and opportunities within them. Targeting improvements to local centres would assist in delivering the Best Council Plan ambition of promoting sustainable and inclusive economic growth.
14. There have been significant strides in recent years to develop and improve the vitality and viability of local centres. People are passionate about local centres and high streets and a number of recent initiatives have provided a platform to turn that passion into action. The Portas Pilots Initiative, the establishment of several Town Teams and Business Improvement Districts, Townscape Heritage Initiatives together with the Town and District Centres Improvement Programme have all used this local activism to deliver improvements to support the sustainability of local centres.
15. However, many local centres still need to adapt and change to accommodate the challenges of internet shopping, the demand for more leisure activities, out of town shopping centres and edge of centre supermarkets and the disappearance of many day to day services from the high street. The Local Centres Programme (LCP) provides a programme of support and interventions that can be introduced to increase the vitality and viability of local and neighbourhood centres through the development of ward based bids for funding, supported by Council services and local agencies. The Local Centres Programme (LCP) seeks to utilise the £5m announced at Full Council in March 2017 to fund innovative and sustainable improvements to town and district centres as a component of supporting regeneration and growth across the city.
16. Separately the city has been proposed as the first Future High Street under a government funding initiative and partnerships between the public and private sector are also being developed elsewhere in the city to ensure local centres have the best possible futures to provide retail, commerce and social space for all.
17. Beeston Hill businesses are linking with Dewsbury Road Town Team to see ongoing improvements, connectivity and variety.
18. Driving the work of the Community Committee through the sub groups, the Core Teams and the Local Centres Programme are the Community Committee Champions. The Champion role aims to provide local leadership for each theme, while acting as an interface with services. Meeting quarterly with service leads, Community Committee Champions are well placed to shape the local agenda around each theme.

19. While the Community Committee format has proved successful in the Inner South Community Committee, opportunities do exist to further develop this approach. The following are points for consideration:

- Service delegations are currently managed through the sub group structures. Through the Community Champion leadership the sub groups play an increasingly vital part in driving service improvements locally. The Update Report keeps the Community Committee apprised of progress.
- Community Committee Champions have played an active role in shaping the agenda and working with service leads which has a positive impact. The Community Committee Champions role has proved more successful in shaping the local service agenda when working with a designated service lead. This connectivity with services is essential if we are to achieve increased service improvement and local influence on service delivery, especially when dealing with those services delegated to the Community Committee.
- The use of Facebook and features such as video by the Chair and Champions to promote Community Committee events has been effective in reaching a wider audience and securing attendance at Community Committee workshops. We will continue to explore innovative ways to develop the use of social media through profiling the role of the Chair and Community Committee Champions.
- Throughout the year different styles of workshops will be introduced. The aim will be to try and make the workshops interactive and relevant to local communities.

20. The draft Forward Plan is included in **Table 1** and **2** for the Inner South Community Committee. Members are asked to consider the Forward Plan, agree themes for workshops for each of the meetings scheduled for 2019/20, as well as note the work of the Core Teams. Proposed themes will be considered in collaboration with Community Committee Champions and service leads.

### **Corporate Considerations**

### **Consultation and Engagement**

21. The Community Committee has, where applicable, been consulted on information detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

22. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

23. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

24. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

25. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

26. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusions**

27. The report provides up to date information on key areas of work for the Community Committee.

### **Recommendations**

28. The Community Committee is asked to:

- a. note the content of the report and make comment as appropriate
- b. consider scope and content of future Community Committee agendas

### **Background documents<sup>1</sup>**

29. There are no background documents associated with this report.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

Proposed Forward Plan for 2019/20 – Community Committee and Workshops					
<b>Core business</b>		Appeals against refusal of inspection documents Exempt information Late items Declarations of disclosable pecuniary interests Apologies for absence		Minutes of last meeting Open Forum <b>Finance Report</b> <b>Update Report</b> <b>Review of previous themed meeting</b>	
Community Committee and workshop date	Workshop theme	Ideas for workshop	Community Committee Champion	Service Lead/Key contributors	Others
November 2019	Inner South Youth Summit		TBC	Voice & Influence Team	Communities Team
TBC	Community Heroes Event		TBC	Leads/key contributors	Communities Team

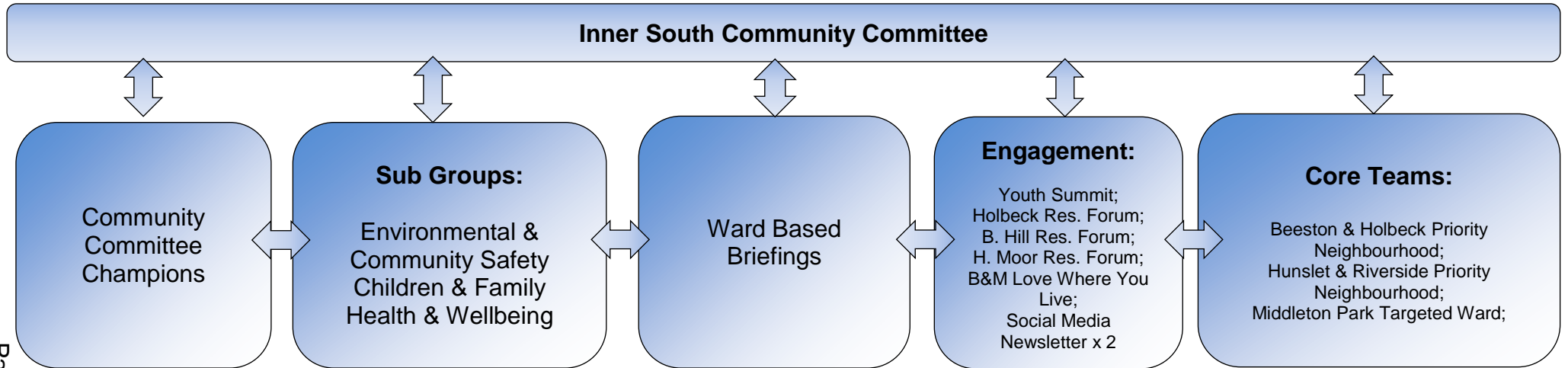
There is also the potential to have reserve themes should any of the planned workshops have to be deferred. Members are also encouraged to consider emerging priorities as themes.

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Theme	Community Committee Champion
Adult Social Care	TBC
Children’s Services	TBC
Employment, Skills and Welfare	TBC
Environment & Community Safety	TBC
Health and Wellbeing	TBC

Sub Groups	Ward members	Meeting dates
Environmental & Community Safety	TBC	Tuesday 11 <sup>th</sup> June, 2019
Children & Family	TBC	Thursday 6 <sup>th</sup> June, 2019

Ward based briefings	Meeting dates
Beeston & Holbeck	Thursday 9 <sup>th</sup> July, 2019
Hunslet & Riverside	Thursday 18 <sup>th</sup> July, 2019
Middleton Park	TBC



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**Report of:** Area Leader

**Report to:** Inner South Community Committee:  
Beeston & Holbeck, Middleton Park, Riverside & Hunslet

**Report author:** Lyn Bambury Tel: 07891276639

**Date:** 12th June 2019 To note

## **Inner South Community Committee - Update Report**

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### **Purpose of report**

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### **Main issues**

Updates by theme:

#### **Children and Families: Councillor Scopes**

3. The Children and Families Sub Group met on Tuesday 7<sup>th</sup> February 2019, at Dewsbury Road Community Hub
4. Following interest from members on the scale of the issue, Children's Social Work and Leeds Safeguarding Partnership gave an overview of procedures and processes concerned with children at risk of exploitation in Leeds (and Inner South specifically).
5. An update on the Youth Summit was heard. A discussion on how to attract more young people next time will be looked at in future sub group meetings as appropriate.

6. The next meeting of the sub group will be held on Thursday 6<sup>th</sup> June 2019 at Dewsbury Road Community Hub, and an update presented at a future Community Committee.

#### Youth Activities Fund

7. Projects approved via the youth activities funding round so far, are recorded in the accompanying finance report.

#### **Environment: Councillor: Cllr Gabriel**

8. The Environmental and Community Safety Sub Group met on Thursday 17<sup>th</sup> January at Dewsbury Road Community Hub. The next meeting date will be agreed by the chair.
9. The sub group established a new branch to specifically look at finding areas of inner south Leeds where more trees could be planted. The first meeting with representatives from Forestry, Communities Team and ward members took place on 6 March 2019. An area off Dewsbury Road was selected as a potential location, with additional sites to be found as we progress through 2019.
10. All of the requested We're Watching You (Anti dog-fouling) signs should now have been installed at members proposed sites. A corresponding decrease in dog fouling rates in these areas, should become apparent at future sub group meetings. Any suggestions for further sites can be submitted to the sub group/Chair.

#### Civil/Environmental Enforcement Officer

11. The Finance report details a request to fund an officer in Beeston & Holbeck and Hunslet & Riverside. The enforcement officer will report to the Environmental and Community Safety Sub Group on successes/issues/activities.

#### Leeds Anti-Social Behaviour Team Update

12. At the last round of Community Committee meetings, a briefing was provided outlining the service review for the Leeds Anti-Social Behaviour Team (LASBT). A number of questions were raised by committee members and responses to these can be found at **Appendix 1**.

#### **Community Safety: Councillor Iqbal**

##### The Managed Approach

13. The weekly report has now been replaced by a monthly report and details Police responses to issues of non-compliance with the arrangements in place around the Managed Approach and service details from the Cleaner Neighbourhoods Team.
14. An umbrella organisation called The Voice of Holbeck has been formed. This is made up of the different organisations that made up the Community Reference Group

including Save Our Eyes, Citizens@Leeds and St Luke's Church. It launched in February 2019 and will hold a series of meetings called 'Listening Well' over a 12 month period. A report will then be produced by Citizens @Leeds that will detail their findings.

## **Employment, Skills & Welfare: Councillor (position vacant)**

### Employment & Skills Update: Beeston and Holbeck, Hunslet and Riverside, Middleton Park

15. Leeds moved onto the full Universal Credit (UC) digital claiming platform on the 10<sup>th</sup> October 2018. This means that new claims by all those who would previously have claimed JSA or Employment Support Allowance (ESA), are now for UC. The Government has now begun a process of transition and migration to complete the roll out of UC for existing claimants, and is expected to take until 2022 to complete.
16. Within the Community Committee area, there are 1,885 people claiming UC as of March 2019. There are 1,035 people claiming Job Seekers Allowance (JSA), as of March 2019 which is a 37% (600 people) decrease compared to the same period last year.
17. There are 4,545 people claiming Employment Support Allowance (ESA), as of August 2018, which is no change when compared to the same period last year.
18. From April 2018 to March 2019, there have been 2,769 residents accessing Jobshops and Employment and Skills programmes, with 940 supported to secure employment and 994 to improve their skills.
19. The Personal Work Support package (PWSP), requiring those unemployed residents in receipt of Council Tax Benefit to attend Jobshops for additional job search support, is working well. From October 2015 to end of March 2019, a total of 3,843 residents have started on the programme, 29% (1,122) have secured employment. 598 residents from Inner South have engaged or have completed this programme, 31% (187) of whom have secured employment. This programme has been remodelled and the new offer, My Work Pathway, focuses on intensive 1-1 support for 12 weeks with an additional 3 months in work support available. Delivery commenced on 4 December 2018 across 4 Hubs, City Centre, Dewsbury Road, Compton and Armley.
20. The Child Poverty pilot in Middleton successfully consulted with 122 parents to explore their potential interest in learning/getting into work. 18 parents enrolled on a Family Learning course which was the highest number of enrolments of any previous provision. 14 parents completed the course. Parents have bonded well and are continuing to express an interest in further learning, another course is due to start shortly. The work with the parents will continue to be undertaken and presented to the Child Poverty board in May to determine further focus and actions required.

21. NHS – Clinical Support worker recruitment was held at Dewsbury Road – 3 people from the Priority Neighbourhood attended, 2 found work and 1 was referred to a training Provider for further support.
22. A targeted approach recruitment event for Estate and Facilities management e.g. security, portering and ward housekeeper positions took place in Lincoln Green in April, 124 people attended the sessions 7 of these were from inner south, 2 of which were from the priority neighbourhood, 3 people from outer south also attended.
23. Hospitality Big Bash – an event was held at the Leeds Town Hall in February to promote opportunities within the Hospitality sector. 1500 people attended the event and were able to chat to businesses and training providers about current recruitment opportunities. This event was then followed up with a number of local Echo events cross the city, 21 people from inner south attended local sessions.
24. Apprenticeship Fair – took place at Leeds Arena in March. There were 134 exhibitors, 400 live vacancies and over 6000 visitors.
25. Beeston and Holbeck – a pilot project will be undertaken with Adult Learning providers across the two priority neighbourhoods focussing on ESOL provision and linkage to ESOL progression routes. This will be done in conjunction with City College.
26. A variety of work in schools has been undertaken
- Information session at Stephen Longfellow Academy in March 2019
  - Careers event in February 2019 at Elliot Hudson college
  - A variety of events over the last year at Leeds City College (Printworks campus)
  - Ruth Gorse Academy
    - Careers event in December
    - Information event in March
    - Pupil panel discussion in March
  - South Leeds Academy x 2 careers events in July and August (one being support on results day)

**Health and Wellbeing & Adult Social Care: Councillors: Cllr Truswell (Health & Wellbeing) & Cllr Almass (Adult Social Care)**

Wellbeing Space and Support

27. The new service has now been named Your Space and was launched on 1st April 2019. The new service will deliver and promote a range of activities, awareness campaigns and signposting for people who live in LS8, LS9, LS10 and LS11. They will aim to work with individuals and communities to develop and identify the tools, skills and know how to maintain their wellbeing and live a happy, healthy life.

28. Your Space is a partnership project between Touchstone, HEA, Womens Health Matters and Leeds Beckett University – Centre for Health Promotion Research.
29. Recruitment has taken place for the service and there is a manager in place along with project workers linked to each of the partner organisations. The first role of the project team is to link into the local communities to gauge interest in the service both from a user and a volunteer perspective.
30. More information will be provided in the next report but links can be made with the service using the following contact details:
- [YourSpace@touchstonesupport.org.uk](mailto:YourSpace@touchstonesupport.org.uk)
  - 0113 240 4196

### Leeds Lets Get Active

31. Leeds Lets Get Active continue to deliver across the Inner South area. The activities delivered range from walking groups, Zumba, football, Tai Chi and chair based exercise. The team have some excellent examples of delivering sustainable activities by working with volunteers and offering coaching bursaries to enable them to carry on the classes as instructors. Walk Leader Training and Tai Chi instructors are both excellent examples of this strand of work.
32. The team are looking forward to delivering a comprehensive programme over the summer months including the Xplorer Parks summer programme where they have worked to get areas in Inner South mapped to enable them to widen out the areas they can deliver in.
33. Details of the current activities on offer can be obtained from Emma Woolford – [emma.woolford@leeds.gov.uk](mailto:emma.woolford@leeds.gov.uk)

### Looking out for your neighbours

34. Can you help your community pledge support to a ground-breaking new campaign? Do you live in West Yorkshire or Harrogate? Are you a member of any community groups? Perhaps you go to WI or your kids go to scouts? Maybe you're a member of a local church or volunteer for a charity?
35. Whatever you get up to, we'd love you to consider how you can help groups or organisations pledge their support to a brand new campaign that launches next month. 'Looking out for our neighbours' aims to help prevent loneliness in our communities by encouraging people to do simple things to look out for one another. This could be as simple as meeting for a cuppa, offering a lift or even just saying 'hello'.

36. The campaign is being led by West Yorkshire and Harrogate Care Partnership and is quickly gaining lots of support. It's already been backed by Jo Cox Loneliness Foundation, Yorkshire Ambulance Service, West Yorkshire Fire and Rescue Service, Healthwatch, hospitals, councils, housing organisations, sports clubs and many community and voluntary groups, including Dementia UK, Mencap and Age UK.
37. People can choose how they support the campaign – from displaying posters to supporting it on social media or pointing people to the website [www.ourneighbours.org.uk](http://www.ourneighbours.org.uk). It's minimal commitment that could make a massive impact.
38. So, if you'd like to help tackle loneliness in the community you live and/or work in then please let groups organisations know about this work and ask them to pledge their support

### Priority Neighbourhoods

39. Following on from discussions at Holbeck and Beeston Hill Core group meetings members of the South Leeds Public Health Locality Team will be organising a speed networking session with the aim of improving networking and sharing best practice across the area. There have been a number of discussions focusing on the lack of knowledge around services in the area so the team will be looking to organise the session in order to address some of these concerns.
40. Information on the session can be obtained from Jo Loft – [joanne.loft@leeds.gov.uk](mailto:joanne.loft@leeds.gov.uk)

### Leeds Joint Debt Forum

41. Once again the Leeds Joint Debt Forum is looking to hold their annual event at St George's Centre in the centre of Leeds. The event will take place in October and will be focussing on protecting the vulnerable with discussions around housing, universal credit and affordable credit. More details will follow as the programme is decided.
42. For information contact Jo Loft – [joanne.loft@leeds.gov.uk](mailto:joanne.loft@leeds.gov.uk)

## **Community Engagement: Forums**

### Holbeck Residents Forum

43. The forum did not meet for several months until there was clarification in relation to the 'Listening Well' events being held in Holbeck. The Holbeck Residents Forum will now meet up to four times during 2019/2020 municipal year.

### Beeston Hill Residents Forum

44. The next meeting of the Beeston Hill Residents Forum will be held on Monday, 17<sup>th</sup> June 2019 at Hamara Healthy Living Centre, and an update presented at a future Community Committee.

## Hunslet Moor Residents Forum

45. The next meeting of the Hunslet Residents Forum will be held on Tuesday, 4<sup>th</sup> June 2019 at Dewsbury Road Community Hub, and an update presented at a future Community Committee.

## Funding secured for Church Street playground in Hunslet

46. Hunslet and Riverside ward councillors, Communities Team, Park and Countryside, Hunslet Tenants and Residents Association and Housing Leeds have worked in close partnership in securing £50,000 towards improvement works required for Church Street Playground, located opposite the Penny Hill Centre in Hunslet. The funding is made up of a central government pocket park plus grant worth £25,000, £23,000 by Hunslet & Riverside ward Councillors and a Housing Advisory Panel contribution of £2,000. Subject to planning permission, improvement works will include the removal of some self seeders, along with a large oak tree which has sadly come to the end of its life, the re profiling of the banking low level landscape works to create a more accessible open space where children can play and socialise. In addition, the work would see new play equipment installed to over a more rounded challenging play space along with new paths, thermoplastic line markings, signage and seating.

## Love Where You Live (LWYL) Belle Isle & Middleton

47. Westwoods Community Forum was held on the 13th February, with the New Forest Village Community Forum on the 21st March. The community forums gave residents opportunity to engage with a wide range of council services and their Ward Councillors.

48. On the 1st March, a community orchard was planted in partnership with a Westwood primary school. Not only was it a very enjoyable morning for the school children who learnt about trees and how to plant them, but it is also hoped the trees will help with poor drainage in the area. The children were looking forward to enjoying the fruit in years to come.

49. The Westwood working group is looking at ways to improve the environment through partnership working. The working group are looking at some short term goals, such as a leaflet to educate residents about how to use their bins, report fly tipping and be a responsible dog owner. Longer term sustainability projects will also be developed through working group, with a multi- agency action day planned for the summer.

## **Community Engagement: Social Media and Newsletter**

50. **Appendix 2**, provides information on posts and details recent social media activity for the Inner South Community Committee Facebook page.

## Priority Neighbourhoods and Targeted Wards

### Holbeck

51. Asset Management & Regeneration have identified Holbeck as the priority neighbourhood it will target in support of its inclusive growth and neighbourhood regeneration ambitions. Importantly these work streams will have some dedicated officer resource in order to pursue the investment framework. A workshop will be held in the coming months, part of which will determine how this programme of work will develop.
52. Highways have identified potential funding to improve road safety and increase greenspace within Holbeck priority neighbourhood. Once the funding is secured and initial plans developed consultation sessions/exhibitions etc. will be held locally.  
source

### Beeston Hill

53. **Guide to services** - Residents in Beeston Hill told the Council they wanted to know more about services being delivered in their area and details of how to access them. Whilst they appreciate the Council's ambition to get more people accessing information online, it's not always possible for some members of our community. As a result a booklet has been produced for the area and will be delivered to households in the Beeston Hill area in the coming months The contents provide details of what third sector partners are delivering in the area, some narrative on the type of activities residents can get involved in along with contact details. It also provides contact details for statutory services and emergency services and a programme of activities in the area during the course of 2019. WellBeing funds covered the cost of the booklet.
54. **ABCD Project** - Adult social care have provided Asset based innovation funding to strengthen community engagement activity within some of our most deprived neighbourhoods, including Beeston Hill, through the use of an asset based approach. The Communities Team are supporting the project and have commissioned St Luke's Cares undertake this project. Their contract started on 1<sup>st</sup> March 2019. 2 Community Builders (2 local residents) have been employed. They aim to support our ambitions to:
  - Build community resilience
  - Strengthen community involvement
  - Support communities to be better connected
  - Empowering communities to do things for themselves
  - Improving access to and take up of services
55. The aim of the project is finding connectors, mapping assets, identify community building themes, building connections, matching funds and celebration & planning. Through the project St Lukes will record in a diary every conversation, story, observation, initiative and individual/group which the ABCD community builders engage with.



## Beeston Hill Core Group

56. The Beeston Core Team met on Thursday 21<sup>st</sup> March, to bring together partners to develop key work programme and themes for the Core Team and to also monitor progress against agreed actions. This will ensure that there is a collective, joined up approach to work taking place within the priority neighbourhood. The Core Team also held a workshop that looked at issues, projects and funding opportunities which will feed into its *Plan on a Page*.
57. Work is in progress to establish a series of Task and Finish Groups that will have responsibility for agreed actions and work the programme for their respective theme.

## Belle Isle and Middleton Neighbourhood Improvement Board

58. The latest Belle Isle and Middleton Neighbourhood Improvement Board focused on a summary of the Winroses 1% area profile, and looked at key factors. An update on crime and anti-social behaviour, specifically quad bikes, was discussed and addressed. Following the roll out of Universal Credit in Leeds, the partnership heard from DWP, Housing Leeds, BITMO and Community Hubs around the initial impact Universal Credit was having on residents. Public Health provided an overview of the variety of projects ongoing in the area. The meeting was held at the Urban Bike Park, and the founder spoke to the partnership about future ambitions for the bike park, including strengthen links with the local community.

## **Local Centres Programme**

59. Beeston Hill – All shops in the priority neighbourhood have been visited and most owners have been spoken with about: what they would like to see done, the state of business and a few ideas on what may assist. (As we have LCP funds available.) Officers have planned a meeting in early May to determine subsequent actions. This may include linking with organisations who can assist corner shops and standalone businesses. A proactive shop-owner at Beeston Hill has agreed to attend the next Dewsbury Rd Town Team to encourage partnership on projects to increase trade for each area.
60. Dewsbury Rd – There have been two issues which have been outstanding for several years: One concerning a verbal agreement between the traders and former developers of a supermarket site has now been resolved with the latter completing a payment of £28,000 for ongoing trader-led improvements to the shopping area. The second issue concerns TDC2 and a meeting is being held on 13 May to provide a clear direction.
61. Holbeck - Projects approved in Phase 1 of LCP are shop front improvements and better CCTV coverage of the main street. All businesses on Domestic Street and neighbouring Ingrams Rd have now been visited by the Communities team. An initial

discussion has been held with a business interested in seeing a Town Team launched for the industrial area. This is now being investigated along with opportunities to link existing businesses to the expanding city centre.

62. Middleton Park – Former members of the Middleton and Belle Isle Town Team (MaBITT) have agreed the group should be relaunched, having ceased when the last chair moved away from the area. Members are very supportive of the idea and all businesses are now being asked if they wish to play a part in the group. LCP proposals for the ward are being prepared.

## **Updates from Key Services**

### Community Hubs

63. Happy Holidays' Holiday Hunger provision was provided over the Easter Holiday at Dewsbury CH over 6 days. Funding has been secured from the Dept. of Education to have the scheme provided at the 10 Hubs/OSC/Libraries over the summer holiday which will run for 4 days per week for 4 hours a day. Locations in the South for this scheme will be Dewsbury Road, St George's Centre, Hunslet Community Hubs and possibly Beeston Library.
64. Dewsbury Road Community Market launches on 15/6/19 as an Artisan themed market. The community World Cup Cricket celebrations events will launch at the Hub on this day too. The Hub has also become an All Stars Cricket accredited centre and will host a youth activity cricket programme for 5 to 8 year olds.
65. Dewsbury Road Community Garden is planned to be completed in mid-June. This will be a garden for children as a gardening youth activity supported by a multi-generational gardening groups.
66. Hunslet Community Hub is planned to open by end July. This will bring a customer services enquiry service to the building for the first time in addition to the Jobshop, and will also benefit from much improved Library opening hours. A project is also underway in partnership with Localities to regenerate the outside area in the vicinity of the Hub to provide an attractive social space for community enrichment. A community/stakeholder consultation will be held to discuss proposals.
67. Jobshops at Dewsbury Road, Hunslet, St George's Centre, and The Point supported 786 people into employment/apprenticeships/self-employment between April 2018 and March 2019.

### Housing Leeds

#### Inner South Housing Advisory Panel (ISHAP) End of year report April 2018.

68. The ISHAP meet to consider the funding of environmental and community projects and services that benefit our housing Leeds Tenants, in the wards of Beeston and

Holbeck, Hunslet and Riverside and Middleton Park. The HAP is represented by three ward members, Councillors Angela Gabriel, Cllr Elizabeth Nash and Cllr Paul Truswell.

#### 69. Funding Priorities:

The 2018/19 priorities of the panel are outlined in the 'Plan on a page':

- To support applications that improve the environmental appearance of the area.
- To support applications that increase financial inclusion through employment and training and aids tenants ability to maintain a good rent account through maximising their income.
- To support applications which contribute toward enhancements in tenants health and well-being and support increases in life expectancy.

#### 70. Budget:

- We received funding of £47,864.29 with the remaining funding from the previous year of £1,868.40 which gave a Total Budget for 2018/19 of £49,732.69.
- The total spend for the year was £44660.14 with match funding of £35179.22
- Match funders included Housing Leeds Area Housing Manager's Environmental Budget (AHM), Communities Committee – wellbeing fund, In-Bloom groups and other community groups.

#### 71. Projects:

Of the 37 projects that were brought to panel:

- 31 were approved,
- 4 were rejected,
- 1 were funded in full through AHM
- 1 has been deferred.
- Of the 31 approved projects 14 were community development projects leaving 17 as environmental projects.
- Of the 17 environmental, 4 were fencing with a total cost of £6266.02.

Examples of each are:

Community:

- £870 Hunslet TARA fun day: sports for family participation and information stalls (City and Hunslet)
- £890 GoTri Holbeck Moor Active Leeds (Beeston and Holbeck, Hunslet and Riverside)
- £1,200 Middleton Elderly Aid Tea Dance: 12 monthly 2hourly tutored sessions (Middleton Park).

- £2,432 St Lukes ESOL classes (Beeston and Holbeck, and Hunslet and Riverside)

Environment:

- £4723.24 Newhall Crescent Bin Stores. Inadequate facilities for waste. This site has now been provided with concrete based bin stores and communal bins. (Middleton Park)
- £1,000 Springfield Place shared land security. To prevent children engaging in ASB when accessing this communal area. (Hunslet and Riverside)
- £5,225 Cottingley Towers and Heights bin stores to prevent the bins tipping over and spewing waste across the estate. (Beeston and Holbeck)

72. Working in Partnership:

- The Area Housing Manager continues to support the IS HAP by attending meetings to provide up to date information about rent, voids and Annual Home Visits performance data so panel members are clear about what is happening in their area. Performance information is put in context both with issues affecting our communities in relation to citywide data and Key Performance Indicators (KPI). These reports indicate performance in Inner south Leeds continues to be on track.
- Working in partnership with the Community Committee continues to be an important objective for the IS HAP. The details noted earlier regarding funding bids clearly shows this is working in practice as both groups make sure tenants and residents benefit from this joint working approach in the range of projects funded. The IS HAP and Community Committee work carefully to make the best use of available funds, get value for money and use money wisely to benefit our communities.

73. Inner South HAP for 2018/19

- The HAP are keen to help support and raise awareness about future Community Committee activity, work with officers to explore joint funding opportunities to tackle joint priorities and help the Committee with community engagement.
- Following the HAP review there is a move towards the use of social media to promote the works and gain potential bids from the wider community. We continue to recruit HAP members across the city and, it is hoped, social media will play a strong role in this process and in appealing to our younger tenants. Each HAP area now has its own officer run HAP Facebook page. All consultations link into this and the page advertises for bids and panel members.

## **External Funding - Caird Peckfield Landfill Tax administered by Mondegreen**

74. This funding is now available and details have been shared with partner agencies and third sector/community groups. Details of the fund is listed below.

- It is no longer 2 funding rounds per year it is open to applications all year round
- There is no maximum or minimum amount but grants are generally between £30k and £50k
- There will no longer be a board that considers applications. Mondegreen will assist applicants (where the application fits) and submit to the management of Caird Peckfield (CP) who now decide on approval/non approval.
- Anyone interested in applying must first either phone or e mail Mondegreen to go through what they are wanting to apply for. This will avoid putting in a lot of effort when a positive outcome is unlikely
- The contact at Mondegreen is Angela Pease e mail: [angelapease@mondegreen.org.uk](mailto:angelapease@mondegreen.org.uk) or Tel 01937 848895 or mob 07973 535114
- CP are enthusiastic about sports projects
- CP are enthusiastic about heritage projects
- LCC land and buildings is eligible
- The money is all capital/no match is required but if there is match fine
- CP are particularly enthusiastic about delivering projects in areas of high deprivation

## **Corporate Considerations**

### **Consultation and Engagement**

75. The Community Committee has, where applicable, been consulted on information detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

76. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Policies and City Priorities**

77. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30

2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

78. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

79. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

80. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusions**

81. The report provides up to date information on key areas of work for the Community Committee.

### **Recommendations**

82. The Community Committee is asked to note the content of the report and comment as appropriate.

### **Background documents<sup>1</sup>**

83. None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

## Appendix 1

### Overview

At recent Committee Meetings a briefing was given around the service review for the Leeds Anti-social Behaviour Team (LASBT).

The briefing outlined the key areas of focus for the review;

- **Triage system for referrals**
- **Creation of a Community MARAC**
- **Review of Mediation provision**
- **Review of Noise Processes**
- **Creation of a Communication Plan**
- **Re-location of the LASBT West Team**
- **Development of an ASB Strategy**

This briefing provides an update of the key areas of focus as the review progresses.

A Q&A section has also been provided in response to questions raised at the Committee Meetings.

### Triage System

An effective triage system needs to identify high risk, high harm situations at the beginning of the customer journey. There has been extensive research and development work to understand how to effectively deliver this in Leeds.

Shadowing has taken place at the contact centre to listen to current call handling techniques used for both anti-social behaviour and Adult Social Care calls. There has also been consultation with police colleagues to learn from their call handling and risk assessment processes. An enhanced 'strength based conversation' script is being developed for use by the contact centre and this will identify at the first point of contact the risk attached to the call.

Consultation is underway with the contact centre around delivery of this model. It is also proposed that a central Triage Team is created, and this team will be responsible for undertaking a full risk assessment of all incidents based on the National Policing THRIVE model (Threat, Harm, Risk, Investigation Opportunities, Vulnerability & Engagement).

The team will be responsible for identifying high risk, high harm issues and ensure the appropriate level of response is provided. They will also provide advice and guidance to customers and will be a crucial link between police colleagues in the NPT's and the wider services.

## **Creation of a Community Marac**

The creation of a Community Marac will promote the early resolution for complex and persistent cases. Research is being undertaken to understand the most effective way to deliver this. We have visited Islington Council where a successful Community MARAC has been in place for some time. The learning from their model will assist us as we start to work on our own procedures, Terms of Reference, and Information Sharing/Confidentiality Agreements.

## **Mediation Provision**

The current Mediation provision has been reviewed and it is proposed that a mediation service is commissioned that has the flexibility to work in various localities and at times which suits the needs of residents.

## **Review of Noise Processes**

The noise review is ongoing and is a big piece of work given that almost 60% of incoming referrals relate to noise nuisance. We are working alongside a service design team to review current processes. We have mapped out the customer journey, and have looked at how the day time and out-of-hours services can be joined up more effectively to ensure that available resource is deployed effectively, and based on priority need.

## **Communication Plan**

Our current communications are to be reviewed (website, leaflets etc) to ensure that customers wishing to access the service have clear information and are aware of the services we are able to offer.

We are working with the communications team to look at other outlets to strengthen our communication with residents such as the use of social media.

## **Location of the LASBT West Team**

The current office provision for the West Team does not fully meet the needs of the service, and work is underway to identify alternative accommodation. It is hoped that the team can be co-located alongside a Housing Team in line with the East and South Team model.

## **Development of an ASB Strategy**

An ASB Strategy for Leeds is in development and this will set out the strategic framework for activity going forward. The strategy will be focused around the key themes; Intervention, Prevention, Enforcement, Community Empowerment and Integrated Intelligence. The strategy will include an ASB Action Plan and this will drive the work to be delivered within the strategic themes.



<b>Question - Will the Community Marac duplicate the work of other meetings?</b>
<p><b>Answer:</b> As part of the research we are undertaking around the Community Marac we are considering other meetings (such as Police Tasking) where there is the risk of duplication of efforts.</p> <p>We have looked at a number of referral mechanisms and if the right process is in place, it should negate this risk.</p>
<b>Question - How will we track outcomes of Mediation cases and know that it works?</b>
<p><b>Answer:</b> So we're aware of the effectiveness of Mediation we will ensure that a Performance Framework is in place that will evidence the number of cases managed by mediation, this will include the number of cases with a successful outcome, the average duration of a case and we will also measure the levels of customer satisfaction with the service provided.</p>
<b>Question – Is the Noise service under resourced?</b>
<p><b>Answer:</b> There is high demand for our Out of Hours Noise Service. As part of the noise review we have looked at call handling levels, how we deploy resource and have also looked at how best we can effectively manage customer expectations.</p> <p>We are reviewing the current call handling processes with a view to implementing a system where those in high risk/high harm situations are prioritised.</p>
<b>Question – Has the use of technology for noise reporting been piloted elsewhere?</b>
<p><b>Answer:</b> The service design team that are assisting with the noise review are looking at a number of options around reporting, this includes the options to report on line and also the use of mobile phone apps.</p>
<b>Question – Can LASBT identify locations across the city where there is a need to allow the necessary resources to be deployed?</b>
<p><b>Answer:</b> LASBT work closely with a range of partner and services, and under our Information Sharing Agreements we are able to share information around 'Hot Spot' and 'Cold Spot' areas. Our partnership approach means that we are able to deploy officers where there is most need.</p> <p>For future the Proposed Triage Team will also have a crucial role to play in identifying problematic people and places at the earliest opportunity.</p>
<b>Question – Is there adequate capacity for deployment of LASBT staff in the rural areas?</b>
<p><b>Answer:</b> Yes there is capacity for officers to be deployed to rural areas, and this would be based on intelligence from partners and reports of anti-social behaviour/calls for service.</p> <p>We do try and keep officers working within a geographical areas as we believe this strengthens our partnership approach. However officers can be deployed to any area across the City.</p>

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Inner South Community Committee  
**FACEBOOK** highlights over the last 28 days

**2<sup>nd</sup> April 2019 – 29<sup>th</sup> April 2019**

Since 2<sup>nd</sup> April 2019 the Inner South Community Committee Facebook page has gained:

- **8 new page 'likes'** (and currently has) **968 followers**,
- **57 new followers since 2<sup>nd</sup> February 2019.**

This means that this is the **third** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction.

By far the most popular post since the 2<sup>nd</sup> April 2019 was the posting regarding the *Exciting Opportunities to work in the Housing* team:

- has been shared 7 times
- liked 5 times
- **has reached a total of 651 people**

On the following pages are screenshots of the most popular three posts since the 2<sup>nd</sup> April 2019. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

## 1st Place – Job opportunities in Housing

**651** people had this post delivered to them and it had **27 post clicks**. There were also **5** post likes, alongside **12 likes, comments and shares**.

Post Details

Leeds City Council Inner South Community Committee  
Published by Martin Hackett [?] · April 26 at 11:35 AM · 🌐

Anyone interested in a career in housing may be interested in attending one of these sessions.

**Exciting opportunities to work within our Housing Team**  
*based in our local housing offices across Leeds*

- Full training provided
- Good rates of pay starting from £19,554
- Housing Assistant & Housing Officer roles available
- Great career development opportunities
- Flexible working hours
- Full time/part time roles
- Excellent staff benefits including automatic enrolment in the West Yorkshire Pension Fund
- Generous holiday allowance
- Staff Discounts across Leeds

Find out more by booking onto a session:  
<https://lcchousingjobs.eventbrite.co.uk>

Sessions take place at:  
City Centre Hub  
Merrion House  
Wed 8th May  
10am - 1.45pm

Leeds City Council

**Performance for Your Post**

**651** People Reached

**12** Likes, Comments & Shares

5 Likes	5 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
7 Shares	6 On Post	1 On Shares

**27** Post Clicks

20 Photo Views	0 Link Clicks	7 Other Clicks
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**NEGATIVE FEEDBACK**

3 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page



Reported stats may be delayed from what appears on posts



## Special mention goes to the Peter Rabbit Film Night!

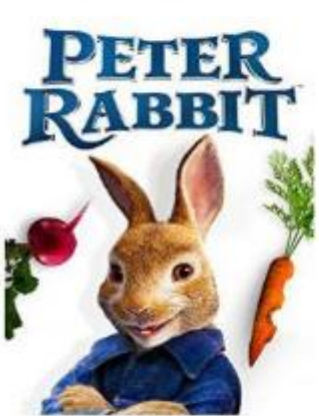
Although just outside of this time period, a special mention should go to this post as it performed extremely well. **2863** people had this post delivered to them, with **83** post clicks. A further **24** people shared the post and there were **23** post likes and **1** comment.

Post Details

Leeds City Council Inner South Community Committee is  feeling excited.  
Published by Taj Virdee Loc 171 · March 26 · 


FREE Film Night on Tuesday 2nd April, 8pm at the Holbeck Club.  
We will be watching Peter Rabbit, come along and join in the fun.


Your local **free** film night returns on **Tuesday 2 April 2019** with:



**Film running time 1 hour 35 mins**


**Venue:**  
The Holbeck Hub,  
Jenkinson Lawn,  
LS11 9QX



Like and Follow [LcInnerSouth](#) on Facebook for more!  
Supported by the Inner South Community Committee 



### Performance for Your Post

**2,863** People Reached

**51** Likes, Comments & Shares 

<b>23</b> Likes	<b>10</b> On Post	<b>13</b> On Shares
<b>4</b> Comments	<b>1</b> On Post	<b>3</b> On Shares
<b>24</b> Shares	<b>20</b> On Post	<b>4</b> On Shares

**83** Post Clicks

<b>20</b> Photo Views	<b>0</b> Link Clicks 	<b>63</b> Other Clicks 
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**NEGATIVE FEEDBACK**

<b>2</b> Hide Post	<b>0</b> Hide All Posts
<b>0</b> Report as Spam	<b>0</b> Unlike Page

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## Venue Location

Leeds Urban Bike Park,  
Ring Road,  
Beeston Park,  
LS10 3TN



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